



---

*Citation Management with Endnote*

*13.06.2014*

*Basil Marti  
Thüringer Universitäts- und  
Landesbibliothek*



## Workshop Overview

1. 10:15 – ca. 16:00
2. Lunch break 12:45-13:30



### What to expect?

#### *Introduction into the reference management software EndNote*

Import, organization and usage of bibliographic data

### How are we proceeding?

1. Presentation & live demonstrations
2. Exercises

# Why reference management?

Collecting bibliographic data by hand/on paper?

- (1) Lots of effort
- (2) Prone to errors
- (2) Difficult to organize

Reference management software like EndNote offers:

1. Central database for bibliographic information
2. Automatic import of bibliographic data

*„In need to cite an article I read half a year ago – but can't find it again!*

*Citation management instead of chaos*

# Why reference management?

$\text{La}_{2-x}\text{Cu}_3\text{O}_7$ . In: *Physical Review B* 37.1. S. 577–582.

Weber, Werner (1987). “Electron-phonon interaction in the new superconductors  $\text{La}_{2-x}(\text{Ba},\text{Sr})_x\text{CuO}_4$ ”. In: *Physical Review Letters* 58.13. S. 1371–1374. DOI: 10.1103/PhysRevLett.58.1371.

Wheatley, J. M., T. C. Hsu und P. W. Anderson (1988). “Interlayer pair hopping: Superconductivity from the resonating-valence-bond state”. In: *Physical Review B* 37. S. 5897–5900.

Wolf, Stuart A. und Lescov, Vladimir. Hrsg. (1987). *International Workshop*

Creating citations and bibliographies when writing papers/theses:

- (1) Lots of effort
- (2) Correct formatting is difficult
- (3) How to avoid errors

Reference management software can do this automatically!

---

# Introduction & Installation



# Introduction (1)

*EndNote* is a database program.

*EndNote* helps

- Collecting and organizing literature (bibliographic references, full-texts, abstracts, pictures, figures, tables ...) and
- Writing scientific works

*EndNote* is the most used Reference Management Software worldwide.

Competitors are *Reference Manager*, *Citavi*, *ProCite*, *Mendeley*, *Zotero*



# Introduction (2)

- Save references in a *Library*, which is saved locally
- Unlimited amount of *References* in a library
- Insertion of citations into your documents and automatic generation of bibliographies
- Great amount of formatting styles (>5550 Output Styles)

# Introduction (5)

- Producer: Thomson Reuters

- Thomson Reuters:

Producer of *Web of Science (WoS, Web of Knowledge), EndNote & EndNote Web*



- *EndNote* and *EndNote Web* are integrated into *WoS* and optimized for use with *WoS*
- EndNote Web can be used for free for subscribers to *WoS* (-> free for university members and students of the TU Dresden)





# Introduction (1)

## *Important Competitors:*

- *Citavi ([www.citavi.com](http://www.citavi.com))*
  - *Similar to EndNote*
  - *Knowledge management functions: Create and organize citations and notes*
  - *Only for Windows*
  - *Commercial Product*
- *Zotero (<http://www.zotero.org/>)*
  - *Browser-plugin, plattform-independent, free*
  - *Good for direct import of references into your database*
- *Mendeley ([www.mendeley.com](http://www.mendeley.com))*
  - *Both online/offline versions, plattform-independent, free*
  - *Social network functions for scientists*



# Introduction (2)

## Important Competitors:

- Refworks (<http://www.refworks.com>)
  - Web based (no local installation), collaborative sharing
  - No PDF editing possible
  - TU Dresden licence: <http://www.slub-dresden.de/service/schreiben-publizieren/refworks/>
- JabRef (<http://jabref.sourceforge.net>)
  - Open Source, multi-platform
  - Specific for editing BibTeX-Databases
  - BibTeX is a module for the LaTeX-word processor



# System requirements (1)

- Windows
  - Windows XP, Vista, 7, 8
- Macintosh
  - Mac OS X 10.6 and later
- Word Processors (Windows)
  - Microsoft Word 2007, 2010, 2013
  - Microsoft Power Point 2013
  - Open Office 3.X
  - RTF files
- Word Processors (Mac)
  - Microsoft Word 2008, 2011
  - Apple Pages 09



# Installation (1)

- Free trial version (valid for 30 days)
- Full version is available only with costs
  - German distributor: <http://directory.adeptscience.de/>
  - Prices: Academics: € 264, students € 132
- Installation on University Computers: Check with ZIH:
  - [http://tu-resden.de/die\\_tu\\_dresden/zentrale\\_einrichtungen/zih](http://tu-resden.de/die_tu_dresden/zentrale_einrichtungen/zih)



# Installation (2)

- Installation modi:
  - 1) Automatic Installation: Installation of the 100 most important citations styles
  - 2) Manual installation: Installation of additional *Life Sciences Styles* recommended.
- Additional styles can be imported at a later date
  - 1) *EndNote Style Collection*:  
<http://www.endnote.com/support/enstyles.asp>
    - More than 5500 *Output Styles*
    - Sorting options

---

# First Steps & References

# User interface

Menu and tool bars with common commands, e.g. import, online search, insert into Word etc.

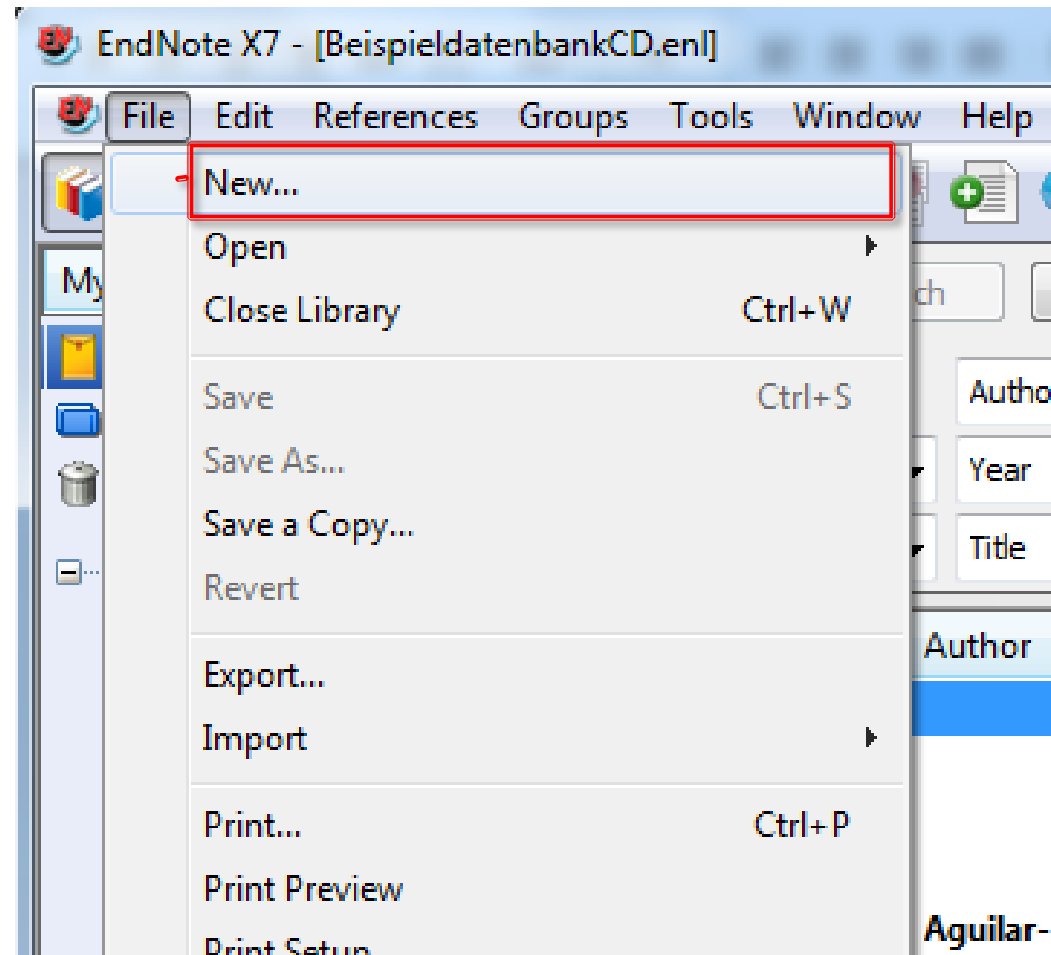
The screenshot shows the EndNote X6 interface with several key areas highlighted:

- Menu and tool bars:** A red box highlights the top menu bar (File, Edit, References, Groups, Tools, Window, Help) and the toolbar, including a 'Quick Search' field and a 'Hide Search Panel' button.
- Search window:** A blue box highlights the search criteria section, showing fields for Author, Year, and Title, each with a search type dropdown (set to 'Contains').
- Group-overview and activities:** A green box highlights the left-hand navigation pane, showing a tree view of reference groups like 'All References (123)', 'Imported Referen... (1)', 'Unfiled (123)', 'Trash (0)', 'My Groups', and 'Find Full Text (0)'. A label 'Group-overview and activities' is placed next to it.
- Display Fields:** A yellow box highlights the main list of references, which is a table with columns for Author, Year, Title, Rating, Journal, and Ret. Type. A label 'Display Fields' is placed below the list.
- Output-preview:** An orange box highlights the bottom section, which includes a 'Reference - Preview' pane showing a snippet of a reference and an 'Attached PDFs' pane. A label 'Output-preview' is placed below it.
- Layout Panel:** A red box highlights the bottom-right 'Layout' panel, which contains options for 'Left', 'Off', 'Right', 'Right - Split', 'Bottom', 'Bottom - Split', and 'Off', along with a 'Layout' button.

# First steps: Creation of an Endnote library

*EndNote Libraries consist of two components: .enl and .data.*

- Create a new library using the **File/New** menu option
- Open an existing library using **File/Open**
- Database file format: **.enl** („EndNote Library“)
- .data folder with full texts etc.





# Display Fields – bibliographic metadata

Column bar with up to 10 columns (*Clicking* on columns sorts entries)

Author	Year	Title	Rating	Journal	Ref Type	URL
Voedisch, Martin; Scherlach, Kirstin; Winkle...	2011	Analysis of the <i>Aspergillus fumigatus</i> P...	★★★★	Journal of ...	Journal Art...	http://ovidsp.ovid...
Volling, Katrin; Thywissen, Andreas; Brakhage, ...	2011	Phagocytosis of melanized <i>Aspergillus</i> co...	★★★	Cellular Micr...	Journal Article	http://ovidsp.ovid.c...
Nichols, A. C.; Chan-Seng-Yue, M.; Yoo, J.; Xu, ...	2012	A Pilot Study C				
Weidner, Gerhard; Steidl, Stefan; Brakhage,...	2001	The <i>Aspergillu</i>				
Weidner, G; Steffan, B; Brakhage, A A	1997	The <i>Aspergillu</i>				
Weidner, Gerhard; D'Enfert, Christopher; Koch, ...	1998	Development o				
Wartenberg, Dirk; Lapp, Katrin; Jacobsen, Ilse ...	2011	Secretome ana				
Volling, Katrin; Brakhage, Axel A; Saluz, Ha...	2007	Apoptosis inh				
Voedisch, Martin; Albrecht, Daniela; Lessin...	2009	Two-dimensio				
Van den Brulle, Jan; Steidl, Stefan; Brakhage, A...	1999	Cloning and ch				
Valiante, Vito; Jain, Radhika; Heinekamp, T...	2009	The MpkA MA				
Valiante, Vito; Heinekamp, Thorsten; Jain, ...	2008	The mitogen-				
Tuencher, AndreTuencher Andre; Sproete, Petr...	2005	The CCAAT-bir				
Thoen, Marcel; Al-Abdallah, Qusai; Hortsch...	2007	The thioredox				
Thoen, Marcel; Al Abdallah, Qusai; Hortsch...	2010	The CCAAT-bi				
Then Bergh, Katharina; Litzka, Olivier; Brak...	1996	Identification				

EndNote Preferences

- Change Case
- Display Fields
- Display Fonts
- Duplicates
- Find Full Text
- Folder Locations
- Formatting
- Libraries
- PDF Handling
- Read / Unread
- Reference Types
- Sorting
- Spell Check
- Sync
- Temporary Citations
- Term Lists
- URLs & Links

Fields to display in the library window

Position	Field	Heading
Column 1:	Read/Unread Status	
Column 2:	File Attachments	
Column 3:	Author	Author
Column 4:	Year	Year
Column 5:	Title	Title
Column 6:	Rating	Rating
Column 7:	Journal/Secondary Title	Journal
Column 8:	Last Updated	Last Updated
Column 9:	Reference Type	Reference Type
Column 10:	[Do not display]	

Note: Selecting the 'Figure' and 'File Attachment' fields will display an icon in the library window.

Display all authors in the Author field.

EndNote Defaults    Revert Panel    OK    Abbrechen    Übernehmen

Edit Columns using  
*Edit / Preferences /  
 Display Fields*

# Display fields– individual ratings

	Author	Year	Title	Rating	Jou
<input checked="" type="radio"/>	<b>Voedisch, Martin; Scherlach, Kirstin; Winkle...</b>	<b>2011</b>	<b>Analysis of the Aspergillus fumigatus P...</b>	★★★★	Jou
<input type="radio"/>	Volling, Katrin; Thywissen, Andreas; Brakhage, ...	2011	Phagocytosis of melanized Aspergillus co...	★★★	Cell
<input type="radio"/>	Nichols, A. C.; Chan-Seng-Yue, M.; Yoo, J.; Xu, ...	2012	A Pilot Study Comparing HPV-Positive an...	★★★	ISR
<input checked="" type="radio"/>	<b>Weidner, Gerhard; Steidl, Stefan; Brakhage,...</b>	<b>2001</b>	<b>The Aspergillus nidulans homoaconitas...</b>		<b>Ar</b>
<input checked="" type="radio"/>	<b>Weidner, G; Steffan, B; Brakhage, A A</b>	<b>1997</b>	<b>The Aspergillus nidulans lysF gene enco...</b>		<b>Mo</b>
<input type="radio"/>	Weidner, Gerhard; D'Enfert, Christopher; Koch, ...	1998	Development of a homologous transform...	★★★★	Cur
<input type="radio"/>	Wartenberg, Dirk; Lapp, Katrin; Jacobsen, Ilse ...	2011	Secretome analysis of Aspergillus fumigat...	★★	IM
<input checked="" type="radio"/>	<b>Volling, Katrin; Brakhage, Axel A; Saluz, Ha...</b>	<b>2007</b>	<b>Apoptosis inhibition of alveolar macrop...</b>		<b>FEM</b>
<input checked="" type="radio"/>	<b>Voedisch, Martin; Albrecht, Daniela; Lessin...</b>	<b>2009</b>	<b>Two-dimensional proteome reference ...</b>	★★	<b>Pro</b>
<input type="radio"/>	Van den Brulle, Jan; Steidl, Stefan; Brakhage, A...	1999	Cloning and characterization of an Asperg...		App
<input checked="" type="radio"/>	<b>Valiante, Vito; Jain, Radhika; Heinekamp, T...</b>	<b>2009</b>	<b>The MpkA MAP kinase module regulate...</b>		<b>Fun</b>
<input checked="" type="radio"/>	<b>Valiante, Vito; Heinekamp, Thorsten; Jain, ...</b>	<b>2008</b>	<b>The mitogen-activated protein kinase ...</b>		<b>Fun</b>
<input type="radio"/>	Tuencher, AndreTuencher Andre; Sproete, Petr...	2005	The CCAAT-binding complex of eukaryote...		Jou
<input checked="" type="radio"/>	<b>Thoen, Marcel; Al-Abdallah, Qusai; Hortsch...</b>	<b>2007</b>	<b>The thioredoxin system of the filament...</b>		<b>Jou</b>
<input checked="" type="radio"/>	<b>Thoen, Marcel; Al Abdallah, Qusai; Hortsch...</b>	<b>2010</b>	<b>The CCAAT-binding complex coordinat...</b>		<b>Nu</b>
<input checked="" type="radio"/>	<b>Then Bergh, Katharina; Litzka, Olivier; Brak...</b>	<b>1996</b>	<b>Identification of a major cis-acting DN...</b>		<b>Jou</b>

Sort by „read“ ● and „unread“ ○

Individual Rating: Zero till 5★ possible

# Detail view (double click on reference)

Skip

Reference type

Rating

Fields

EndNote X7 - [Bernstein, 1971 #811]

File Edit References Groups Tools Window Help

Reference Attached PDFs

Reference Type: Book

Rating

Author  
Bernstein, Basil

Year  
1971

Title  
Class, codes and control

Series Editor

Series Title  
Primary socialization, language and education

Place Published  
London

Publisher  
Routledge and Kegan Paul

Volume

Number of Volumes

Series Volume  
4

Added to Library: 20.06.2013 Last Updated: 20.06.2013

Show Empty Fields

Show Rating Field

# Modify reference types

- It is possible to create new reference types and modify existing ones: *Edit/Preferences/References Types*

The image shows two overlapping windows from the EndNote software. The background window is 'EndNote Preferences', with the 'Reference Types' section selected in the left sidebar. The foreground window is 'Modify Reference Types', which is currently set to 'Journal Article'. It contains a table for defining the fields of a reference type.

**EndNote Preferences - Reference Types**

Reference Types

Default Reference Type:

Note: Use the Reference Types Table to add, delete, or rename field names or to modify reference types. The table CANNOT be used to reorder the fields in a Reference Window.

Reference Type Table

Changes made to Reference Types are stored in a special RefTypeTable.xml file. To use a new file or to share your file with others, use these Import and Export options:

Note: Importing a new RefTypeTable.xml file will overwrite your current Reference Type preferences.

**Modify Reference Types**

Reference Type:

To hide an unwanted reference type, add a period before the name (e.g., ".Map") in the column heading below.

<b>Generic</b>	<b>Journal Article</b>
<b>Author</b>	Author
<b>Year</b>	Year
<b>Title</b>	Title
<b>Secondary Author</b>	
<b>Secondary Title</b>	Journal
<b>Place Published</b>	
<b>Publisher</b>	
<b>Volume</b>	Volume
<b>Number of Volumes</b>	
<b>Number</b>	Issue
<b>Pages</b>	Pages
<b>Section</b>	Start Page
<b>Tertiary Author</b>	
<b>Tertiary Title</b>	

# Keywords

Reference Attached PDFs

Plain Font

**Accession Number**  
22129181

**Call Number**

**Label**

**Keywords**

- Carcinoma in Situ/\*diagnosis/\*virology
- Cervical Intraepithelial Neoplasia/surgery
- DNA Probes, HPV
- Female
- Humans
- Hysterectomy
- Papillomaviridae/genetics/\*isolation & purification/pathogenicity
- Papillomavirus Infections/diagnosis
- Predictive Value of Tests
- Retrospective Studies
- Vagina/\*pathology/\*virology
- Vaginal Neoplasms/\*diagnosis/\*virology
- Vaginal Smears

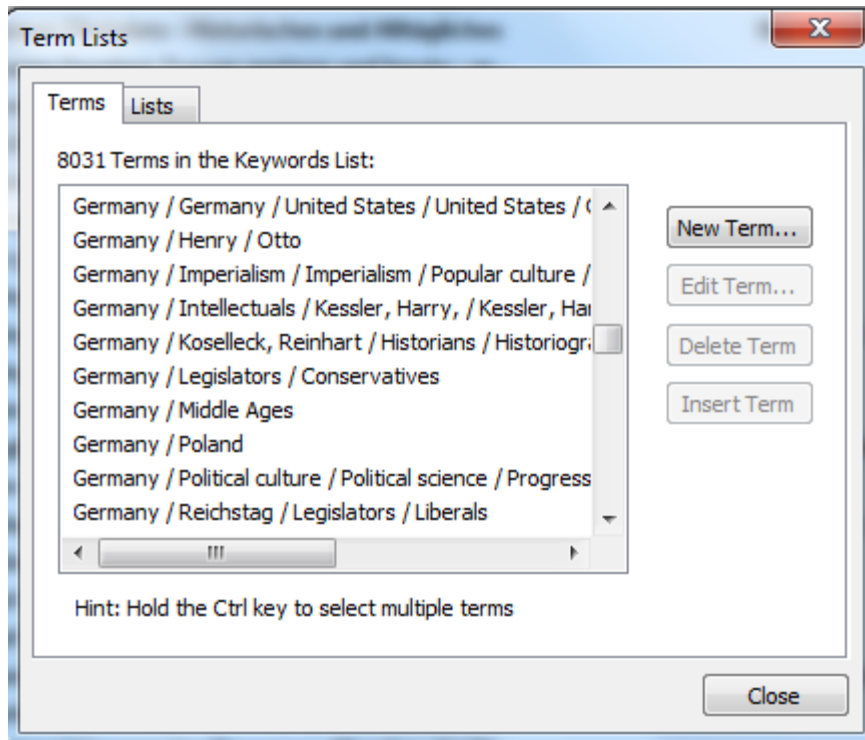
**Abstract**

CONTEXT: Data on high-risk human papillomavirus (hrHPV) DNA te  
corresponding cytologic and histopathologic correlation data are lin  
vaginal (after hysterectomy) low-grade squamous intraepithelial lesi  
for vaginal LSIL LBC and hrHPV results between July 1, 2005, and July  
were analyzed. RESULTS: During the study period, 2892 patients with  
identified: 148 (5.1%) of the patients had vaginal Papanicolaou test r  
Of 148 patients, 59 of those with vaginal LSIL including 48 (81.4%) wi

- *Keywords* are possible for all reference types
- Recommendations
  - Individual tagging of references
  - Rating of references with e.g. „very important“, „discussion“, „introduction“ etc. allows for fast rediscovery at a later date

# Term lists

## Manage keywords with term lists: Tools/Open Term Lists



Define list of pre-defined keywords, which will be used by an autocomplete function.

Also available for other fields (e.g. author, journal)

---

# Enter, search and import

- 
- ✓ *Manual data entry*
  - ✓ *Search in local EndNote libraries*
  - ✓ *Online search in different databases*
  - ✓ *Endnote import functions*
  - ✓ *Search for full texts*
-



# Import data – 5 possible ways

## *Manual data entry*

---

- Create new reference
- Select reference type
- Fill in metadata by hand
- Add figures and PDF-files

## *Online Search*

---

- Search and import using the online-mode of EndNote

## *Direct export from online databases and catalogues*

---

- Search in an external database
- Use the Save/Export function
- EndNote starts automatically
- E.g.: WoS

# Import data – 5 possible ways

## *Import of PDF- files*

---

- Metadata of PDF-files are automatically inserted as an Endnote reference and linked to the PDF-file

## *From EndNote Web*

---

- Synchronisation

# Manual data entry

- Select **New Reference** in the toolbar:
  - Enter data by hand
  - Hints: Enter personal names as “first-name surname” or “surname, first-name”. Add a new line for additional authors/contributors.
  - Add a new line for several keywords
  - Avoid line breaks in title or other fields
- Attention: Manual data-entry is time-consuming and error-prone: If possible use an online source and import the metadata (bibliographic databases for article, library catalogues for books).



---

## Search in local *EndNote* libraries

---

# 3 search modes



## *Integrated Library & Online Search Mode*

### **Local + Online**

- Default
- Online search results are loaded directly into your own library (*All References*)



## *Local Library Mode*

### **Local**

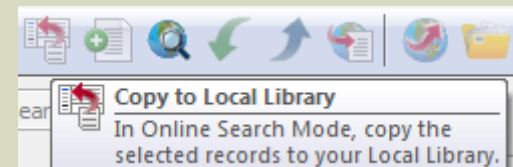
- Search only in the local library



## *Online Search Mode*

### **Online**

- Only online search
- Add search results into library by selecting *Copy to Local Library*



# 3 search modes



*Integrated Library  
& Online Search  
Mode*



*Local Library  
Mode*



*Online Search  
Mode*

**TIP:**

**Edit your references using the Local Library Mode**

**When searching in databases with EndNote, use the Online Search Mode**

If possible avoid the *Integrated Library & Online Search Mode*.

# Search the local library (1)

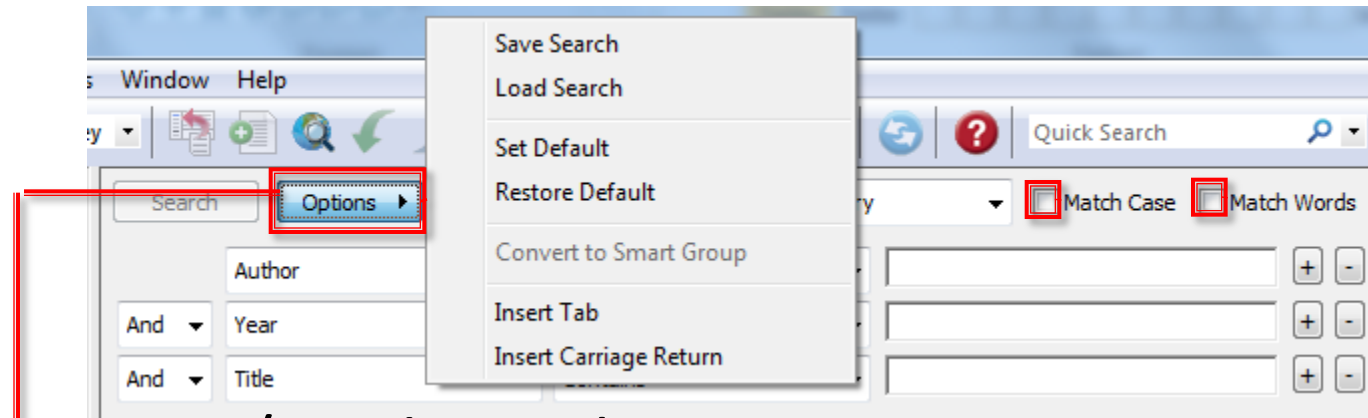
① *Quick Search* & ② *Library Search*

The screenshot displays the EndNote X7 interface. The 'Quick Search' button in the top toolbar is highlighted with a red box and a circled '1'. The 'Library Search' panel, which includes a search bar, 'Options' button, and a table of search criteria, is also highlighted with a red box and a circled '2'. The search criteria table is as follows:

Operator	Field	Search Type	Input
	Author	Contains	
And	Year	Contains	
And	Title	Contains	

The interface also shows a left sidebar with 'My Library' and 'Online Search' sections, and a right sidebar with a message: 'There are no PDFs attached to this reference.'

## Search the local library (2)

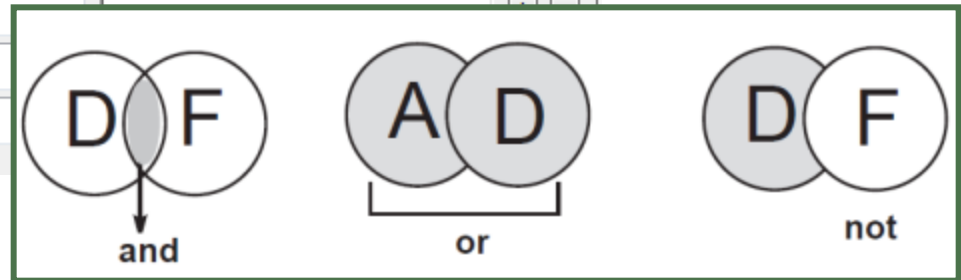
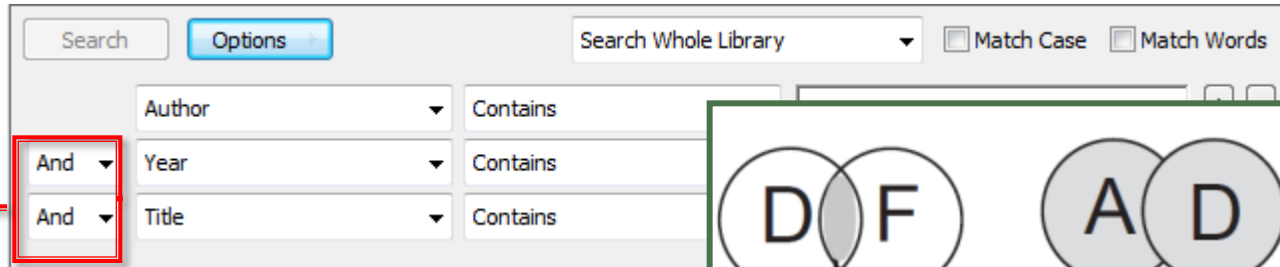


### → Save/Load searches

- Search the whole library or subsets
- Automatic truncation (left and right)
- **Match Case** and **Match Words**: exact search



# Search the local library (3)



• Boolean operators: **AND, OR, NOT**

Operator	Bedeutung
AND	<b>Both</b> conditions have to be true
OR	<b>One</b> of the condition has to be true
NOT	The condition has to be <b>false</b>

# Search in the local library (4)

The screenshot shows a search interface with a 'Search' button and an 'Options' dropdown. The search scope is set to 'Search Whole Library'. There are two checkboxes: 'Match Case' and 'Match Words'. The search criteria are defined in a table:

Operator	Field	Operator	Value	Buttons
	Rating	Is	★★★★★	+ -
And	Year	Contains		+ -
And	Title	Contains		+ -

The screenshot shows the same search interface as above, but with the search criteria changed to search for the keyword 'sehr wichtig'.

Operator	Field	Operator	Value	Buttons
	Keywords	Is	sehr wichtig	+ -
And	Year	Contains		+ -
And	Title	Contains		+ -

- Search for keywords or ratings is possible
- Can be used to create smart groups

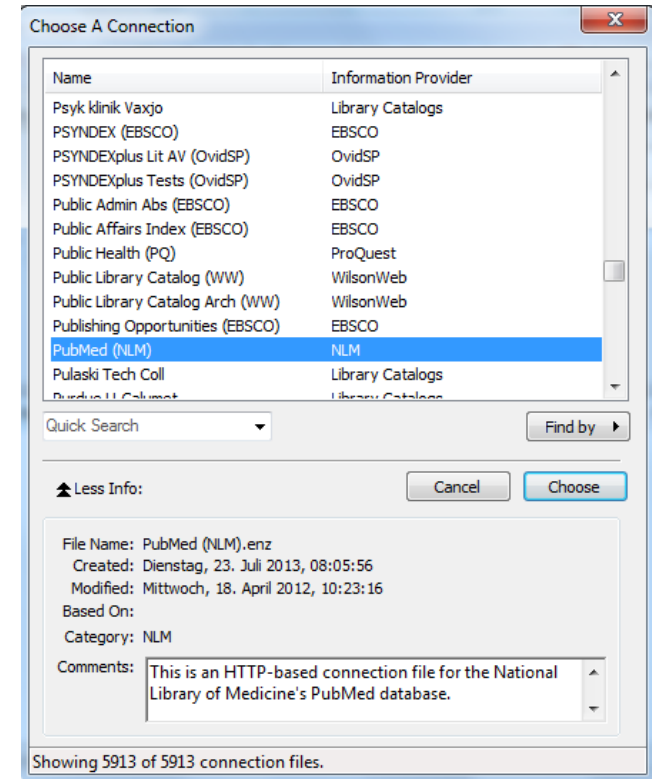
---

## ***Online search* – Search in external databases**

---

# Online search in EndNote (1)

- (1) Links (=Connection Files) are available for many databases
  - PubMed
  - Web of Science
  - GeoRef
  - Biological Abstracts
  - Library Catalogues (SWB, GBV)
- (2) Add database using *Tools / Online Search... / PubMed*
- (3) Database appears in the group *Online Search*



## Online Suche in *EndNote* (2)

- In order to search the SLUB library catalogue, download the SWB.enz connection file
- <https://wiki.bsz-bw.de/doku.php?id=v-team:daten:z39.50lite>
- Download the file and open it with *EndNote*. *EndNote* will open the detail window with the connection details. Close this windows and restart *EndNote*. The Connection file will now appear in the list of online ressources.

# Online search in EndNote (3)

Drawback: Limited search options

## Note:

- Detailed options when searching directly in the database make the online search inside EndNote only the second choice
- Search results are deleted after closing EndNote

Field	Operator	Search Term	+	-
Author (Smith, A.B.)	Contains		+	-
And	Year	Contains	+	-
And	Title	Contains	+	-

# Online search in EndNote (3)

Search results can be transferred to your local library by using the *Copy to Local Library* button.

The screenshot displays the EndNote X7 interface. The main window shows a list of search results in a table format. The 'Show All Fields' button in the toolbar is highlighted with a red box. Below the table, the 'Preview' tab is selected, showing detailed information for a specific record. A tooltip for the 'Copy to Local Library' button is visible, explaining its function.

Author	Year	Title	Rating	Journal
An, L. X.; Li, J.; R...	2010	[Effects of electroacupuncture of different ac...		Zhen C
Burnstock, G.	2011	Therapeutic potential of purinergic signalling f...		BJU In
Ma, R. J.; Zhou, J...	2011	Combination of acupuncture and chinese medi...		Afr J T
Loibl, S.; Linterm...	2011	Management of menopausal symptoms in brea...		Matur
Hoda, K.	2011	Supportive care: large studies are need...		J Natl

**Reference Type:** Journal Article  
**Record Number:** 183  
**Author:** Jedel, E., Labrie, F., Oden, A., Holm, G., Nilsson, L., Janson, P. O., Lind, A. K., Ohlsson, C  
**Year:** 2011  
**Title:** Impact of electro-acupuncture and physical exercise on hyperandrogenism and oligo/amenorrhea in women with polycystic ovary syndrome: a randomized controlled trial  
**Journal:** Am J Physiol Endocrinol Metab  
**Volume:** 300  
**Issue:** 1  
**Pages:** E37-45  
**Date:** Jan  
**Short Title:** Impact of electro-acupuncture and physical exercise on hyperandrogenism and oligo/amenorrhea in women with polycystic ovary syndrome: a randomized controlled trial  
**Alternate Journal:** American journal of physiology. Endocrinology and metabolism

**Copy to Local Library**  
In Online Search Mode, copy the selected records to your Local Library.

---

# Direct Export from Online-Databases

---



# Direct Export

Almost all bibliographic online-databases have an export function.

E.g.:

- *Web of Knowledge (Web of Science, WoS)*
- *PubMed*
- *Ovid databases*
- *EBSCO Host databases*
- *Google Scholar*
- *Library cataloges (e.g. SLUB Dresden, SWD)*

# Direct export from WoS (1)

WEB OF KNOWLEDGE<sup>SM</sup> | DISCOVERY STARTS HERE

Go to mobile site | Sign In | Marked List (0) | My EndNote Web

All Databases | Select a Database | Web of Science | Additional Resources

Search | Author Finder | Cited Reference Search | Advanced Search | Search History

## Web of Science<sup>SM</sup>

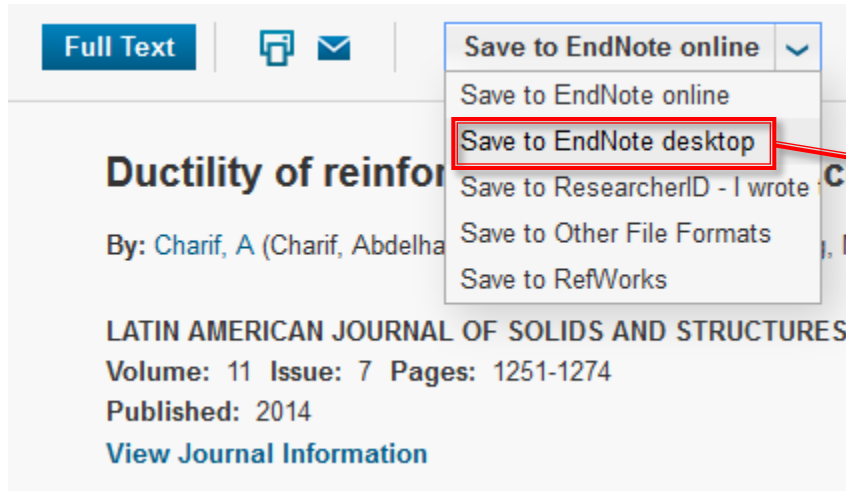
### Search

HPV in Topic  
*Example: oil spill\* mediterranean*

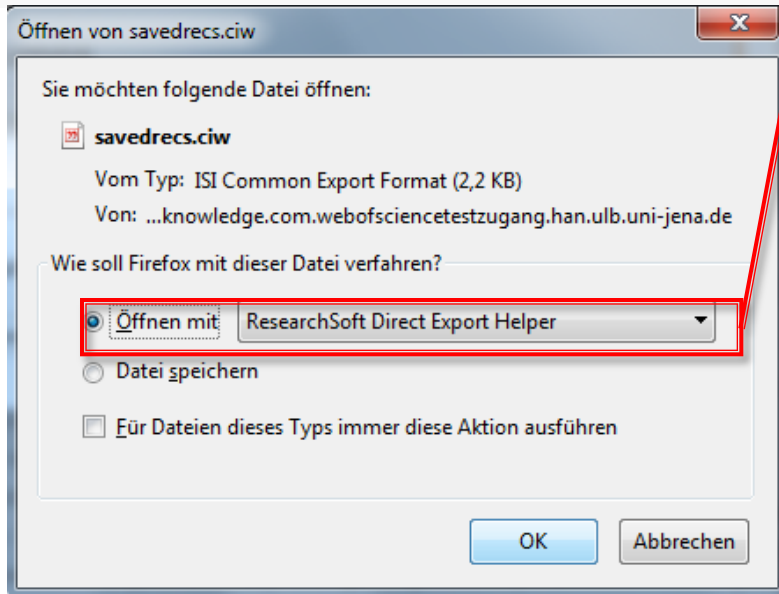
AND zur Hausen H\* OR Hausen H\* in Author  
*Example: O'Brian C\* OR OBrian C\**  
Need help finding papers by an author? Use [Author Finder](#).

- WoS is an interdisciplinary portal
- Range of subjects: Medicine, Science, Social Sciences, Technology, Humanities and Art
- 10 000 scientific journals indexed with ca. 37 million indexed articles

# Direct export from WoS (2)



- (1) Search in WoS
- (2) Click Button *Save to EndNote*
- (3) Select *Open with ResearchSoft Direct Export Helper* (default value)
- (4) Reference is automatically opened in Endnote and moved into the group *Imported*
- (5) Import PDF-files using the *Find Full Text* function



# Export from EBSCO Host databases

[New Search](#) | [Thesaurus](#) | [Cited References](#) | [Indexes](#)



Searching: **PsycINFO** | [Choose Databases »](#)

Suggest Subject Terms

<input type="text" value="cancer relapse"/>	in	<input type="text" value="Select a Field (optional)"/>	<input type="button" value="Search"/>	<input type="button" value="Clear"/>
<input type="text" value="AND"/>	<input type="text" value="fatigue"/>	in	<input type="text" value="Select a Field (optional)"/>	<input type="button" value="Add Row"/>
<input type="text" value="AND"/>	<input type="text" value="treatment"/>	in	<input type="text" value="Select a Field (optional)"/>	

[Basic Search](#) | [Advanced Search](#) | [Visual Search](#) | [Search History](#)

*EBSCO Host* is a provider (=search interface) for different scientific databases, for example

- Academic Search Complete
- PsycInfo

# Export from EBSCO Host databases

The screenshot shows the EBSCO Host interface. At the top, there is a navigation bar with 'New Search', 'Thesaurus', 'Cited References', and 'Indexes'. On the right side of this bar, there are links for 'Sign In', 'Folder', 'Preferences', 'Languages', and 'New Features!'. The 'Folder' link is highlighted with a red box. Below the navigation bar, there is a 'Folder Contents' section with a 'Back' link and a message: 'To store these items in the folder for a future session, Sign In to My EBSCOhost.' The main content area is titled 'Articles' and shows a list of articles. The first article is 'Implicit processes in pathological skin picking: Responses to skin irregularities predict symptom severity and treatment susceptibility.' by Schuck, Kathrin; Keijsers, Ger; Rinck, Mike. The article is from the 'Journal of Behavior Therapy and Experimental Psychiatry', Vol 43(1), Mar, 2012, pp. 685-691. The database is 'PsycINFO'. Below the article list, there is a 'Linked Full Text' button and a 'ThULB - LINKING' logo. On the right side of the article list, there is a red arrow pointing to the 'Export' button in a dropdown menu. The dropdown menu is open and shows options: 'Print', 'E-mail', 'Save as File', and 'Export'. The 'Export' button is highlighted with a red box.

(1) Intermediate storage of references in **Folder**

(2) **Export** button

(3) Export as a ris-file

(4) Can be opened with EndNote

# Export from Ovid databases

- OvidSP is a database provider offered by Wolters Kluwer
- It allows for access to databases like
  - Biological Abstracts
  - CAB Abstracts
  - INSPEC



[Mein Account](#) | [Support & Training](#) | [Hilfe](#) | [Abmel](#)

[Suche](#) | [Zeitschriften](#) | [A-Z Liste Ihrer Bücher bei Ovid](#) | [Meine Multimedia-Ressourcen](#) | [Mein Arbeitsbereich](#)

► [Suchverlauf](#) (0 Suchen) *(Zum Öffnen anklicken)*

[Duplikate entfernen](#)

[Gespeicherte Suchen](#)

# Export from Ovid databases

- (1) Select search results
- (2) Select **Export**
- (3) Open the generated cgi-file with Endnote

2.  Temporal Germ Cell Development Strategy during Mixed Spermatogenesis with Male Mediterranean Gecko, *Hemidactylus turcicus* (Reptilia: Gekkonidae)
- Rheubert, Justin L. [Author, Reprint Author; E-mail: Justin.Rheubert@selu.edu]; Polden Erik H. [Author]; Eckstut, Mallory E. [Author]; Collier, Matthew H. [Author]; Sever, David M. [Author]; Gribbins, Kevin M. [Author].
- Copeia*.(4). DEC 29 2009. 791-798.  
[Article]
- Abstract anzeigen

## Ergebnisliste exportieren:

Exportieren an EndNote

Ausgewählte Ergebnisse:

### ▼ Anzuzeigende Felder auswählen

- Nachweis (Titel,Autor,Quelle)  
 Nachweis + Abstract  
 Nachweis + Abstract + Schlagwörter  
 Vollständiger Nachweis  
 Benutzerdefinierte Felder

### ▼ Folgendes mit einbeziehen

- Link Resolver  
 URLs zu Ovid-Volltext im Ergebnis

Alle |



Drucken



Mailen



Exportieren



Meinen Projekten hinzufügen



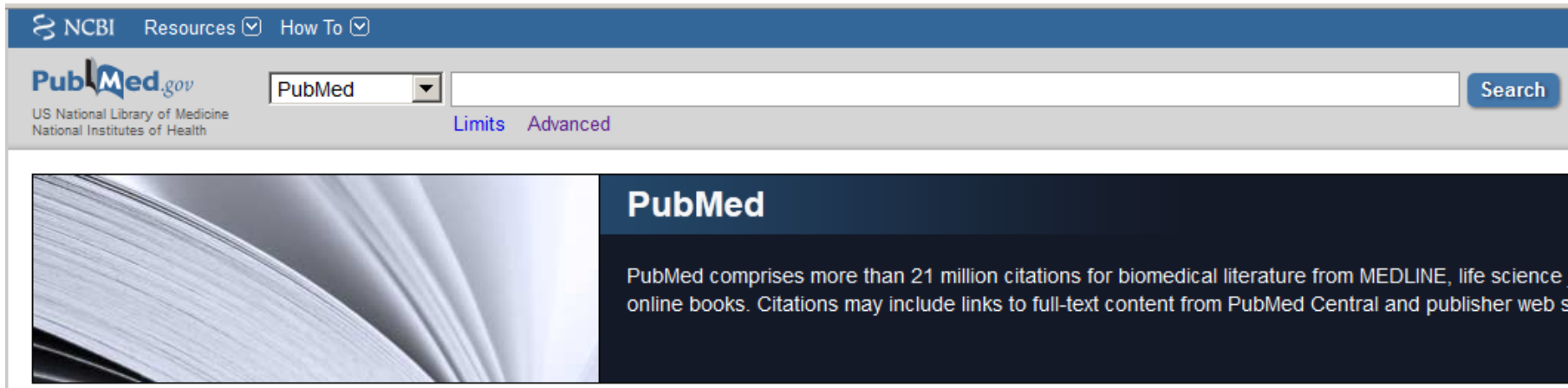
Auswahl

Ausgewählte Ergebnisse lö...

Anzeigen: Titel | Ergebnisse | Abstract | 10 Pro Seite

# PubMed

*PubMed* contains the medicinal database *MEDLINE*, which indexes 4600 biomedical journals and e-books and contains ca. 21 million citations.

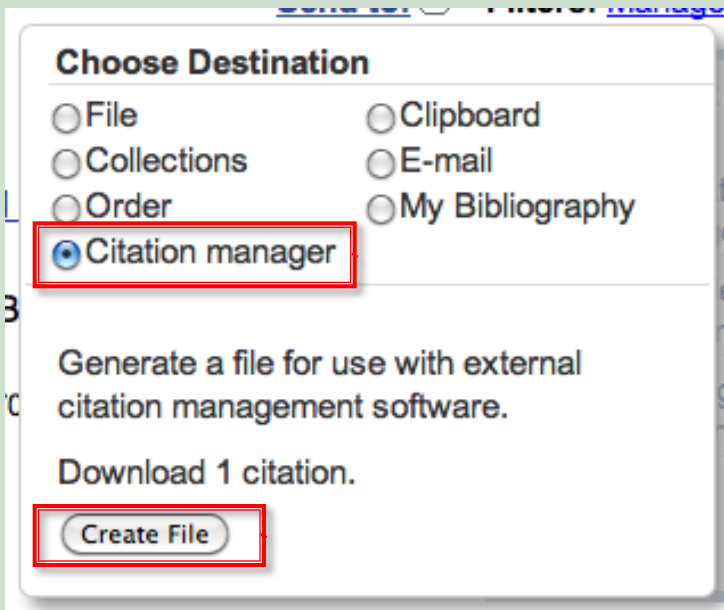


The screenshot shows the top navigation bar of the PubMed website. It includes the NCBI logo, links for 'Resources' and 'How To', and the 'PubMed.gov' logo with the text 'US National Library of Medicine' and 'National Institutes of Health'. A search bar is present with a dropdown menu set to 'PubMed' and a 'Search' button. Below the search bar are links for 'Limits' and 'Advanced'. The main content area features a large image of a book's pages on the left and a dark blue box on the right with the title 'PubMed' and a paragraph of text: 'PubMed comprises more than 21 million citations for biomedical literature from MEDLINE, life science, online books. Citations may include links to full-text content from PubMed Central and publisher web s'.



# Export from PubMed

- (1) Select search results
- (2) ***Send to - Citation Manager - create file***
- (3) Select ***Open with EndNote X7***
- (4) Search results are imported



# SciFinder (Chemical Abstracts)

SciFinder is the biggest information resource for chemistry and related fields. It contains 34 million references from 10 000 journals, patents, books, conference proceedings and dissertations. Additionally, it offers information about 70 million chemical substances and 63 million protein/nucleotide-sequences



Explore ▾ Saved Searches ▾ SciPlanner

**REFERENCES**

- Research Topic
- Author Name
- Company Name
- Document Identifier
- Journal
- Patent
- Tags

**SUBSTANCES**

- Chemical Structure
- ...

**REFERENCES: RESEARCH TOPIC ?**

Examples:  
The effect of antibiotic residues on dairy products  
Photocyanation of aromatic compounds

**Search**

≡ Advanced Search

# SciFinder

1. Select search results and choose **Export**
2. Export as ris-file
3. Open ris-file with EndNote

1. **TIMP-1 increases expression and phosphorylation of proteins associated with dru**  
By Hekmat, Omid; Munk, Stephanie; Fogh, Louise; Yadav, Rachita; Francavilla, Chiara; Horn, Heiko; Wurtz  
From Journal of Proteome Research, Ahead of Print. | Language: English, Database: CAPLUS

Tissue inhibitor of metalloproteinase 1 (TIMP-1) is a protein with a potential biol. role  
TIMP-1 levels and increased **chemotherapy** resistance, we employed SILAC-based q  
**cancer** cells expressing high or low levels of TIMP-1. In TIMP-1 high expressing cell  
targets topoisomerase 1, 2A and 2B, which may expla...

2. **Reduced Graphene Oxide Upconversion Nanoparticle Hybrid for Electrochemilumin**  
By Wu, Li; Wang, Jiayi; Yin, Meili; Ren, Jinsong; Miyoshi, Daisuke; Sugimoto, Naoki; Qu, Xiaogang  
From Small, Ahead of Print. | Language: English, Database: CAPLUS

Save Print **Export**

**Export** ?

**Export:**

All  
 Selected  
 Range  
  
 Example: 2-20

**For:**

**Citation Manager**

Citation export format (\*.ris)  
 Quoted Format (\*.txt)  
 Tagged Format (\*.txt)

**Offline review**

Portable Document Format (\*.pdf)  
 Rich Text Format (\*.rtf)  
 Answer Keys (\*.txt)

**Saving locally**

Answer Key eXchange (\*.akx)

**Details:**

**File Name: \***  
 Reference\_08\_06\_2013\_194807

Export

# Export from Google Scholar (1)

- (1) Export is only possible for single search results
- (2) Activate export to EndNote in the Google Scholars settings

## Suchergebnisse

Sprachen

Bibliothekslinks

## Ergebnisse pro Seite

10

Mit der Standardeinstellung von Google (10 Ergebnisse) wird Ihre Suchanfrage am schnellsten beantwortet.

## Öffnen von Ergebnissen

Jedes ausgewählte Ergebnis in einem neuen Browserfenster öffnen

## Bibliografie-Manager

- Keine Links zum Importieren von Literaturverweisen anzeigen.
- Links zum Importieren von Literaturverweisen in **EndNote** anzeigen.

# Export from Google Scholar (2)

- (1) Select *Import into Endnote*
- (2) Open the enw-file with Endnote

## [Comparison of four \*\*chemotherapy\*\* regimens for advanced non–small-cell \*\*lung cancer\*\*](#)

[PDF] von [wmich.edu](#)

JH Schiller, D Harrington, CP Belani... - ... [England Journal of ...](#), 2002 - [Mass Medical Soc](#)

The response rate for all 1155 eligible patients was 19 percent, with a median survival of 7.9 months (95 percent confidence interval, 7.3 to 8.5), a 1-year survival rate of 33 percent (95 percent confidence interval, 30 to 36 percent), and a 2-year survival rate of 11 percent (95 percent ...

Zitiert durch: 4125 Ähnliche Artikel Alle 13 Versionen [In EndNote importieren](#) Mehr ▾

## [Randomized phase III trial of pemetrexed versus docetaxel in patients with \*\*lung cancer\*\* previously treated with \*\*chemotherapy\*\*](#)

N Hanna, FA Shepherd... - [Journal of ...](#), 2004 - [jco.publicaciones.saludcastillayleon. ...](#)

Purpose To compare the efficacy and toxicity of pemetrexed versus docetaxel in patients with advanced non—small-cell **lung cancer** (NSCLC) previously treated with **chemotherapy** Patients and Methods Eligible patients had a performance status 0 to 2, previous ...

Zitiert durch: 1842 Ähnliche Artikel Alle 11 Versionen [In EndNote importieren](#) Mehr ▾

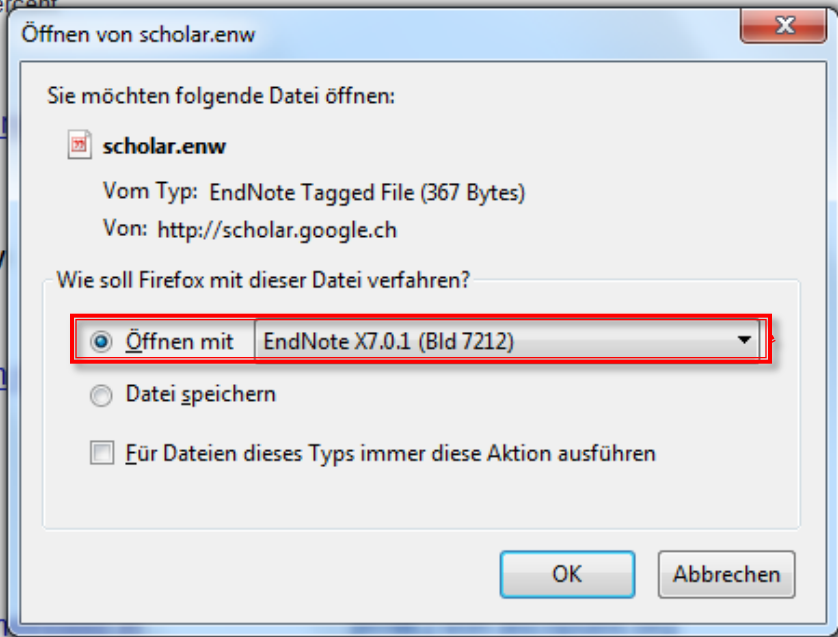
## [... randomized trial of docetaxel versus best supportive care in patients with \*\*lung cancer\*\* previously treated with platinum-based \*\*chemotherapy\*\*](#)

FA Shepherd, J Dancey, R Ramlau... - [Journal of Clinical ...](#), 2000 - [jco.ascopubs.org](#)

PURPOSE: To evaluate whether treatment with single-agent docetaxel would result in longer survival than would best supportive care in patients with non–small-cell **lung cancer** who had previously been treated with platinum-based **chemotherapy**. Secondary end ...

Zitiert durch: 1786 Ähnliche Artikel Alle 13 Versionen [In EndNote importieren](#) Mehr ▾

## [Phase III study comparing cisplatin plus gemcitabine with cisplatin plus peme](#)



# Import PDF files

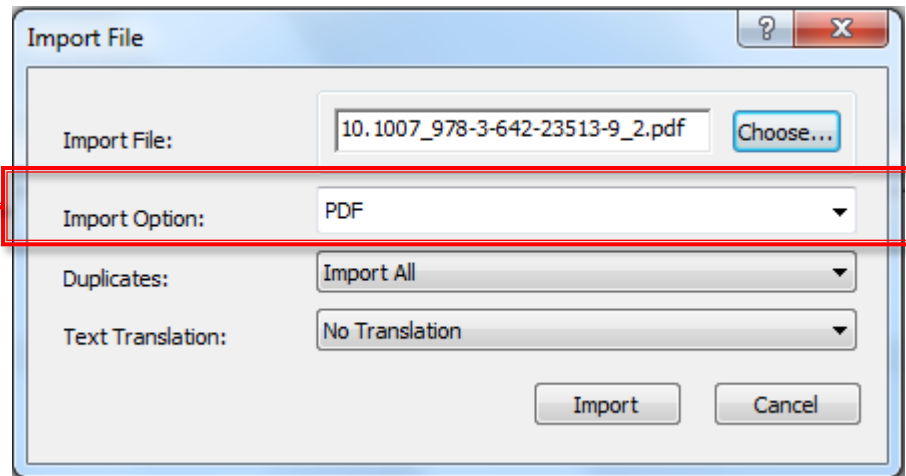
- Helpful tool
- Import a single PDF file or a folder containing PDF files
- EndNote automatically „unpacks“ the PDF and adds
  - Bibliographic data
  - Attachment (PDF) / Full text

## **Note:**

Metadata extractions only works when the PDF file contains a DOI  
(*Digital Object Identifier*)

# Import PDF-files

- *File/Import File* or *File/Import Data*
- Select Import Option: **PDF**

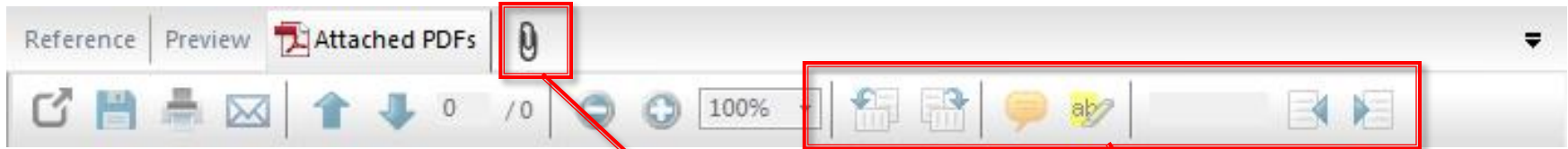


---

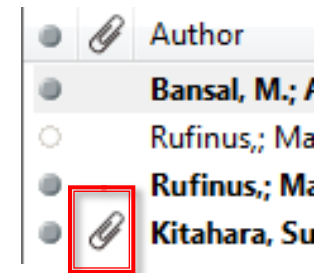
# Fulltexts



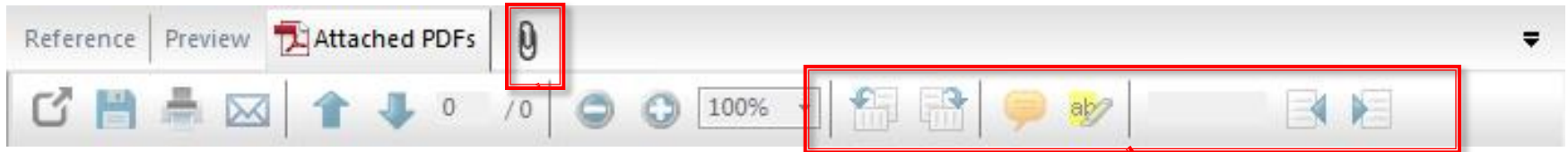
# Attach PDF files (1)





- (1) Save PDF file locally
- (2) Paper clip button or *References/File Attachements/Attach File*
- (3) Paper clip symbol appears in the display
- (4) PDF is attached
- (5) PDF is stored in the EndNote data folder:  
*/user/documents/MyEndnotelibrary.Data/*



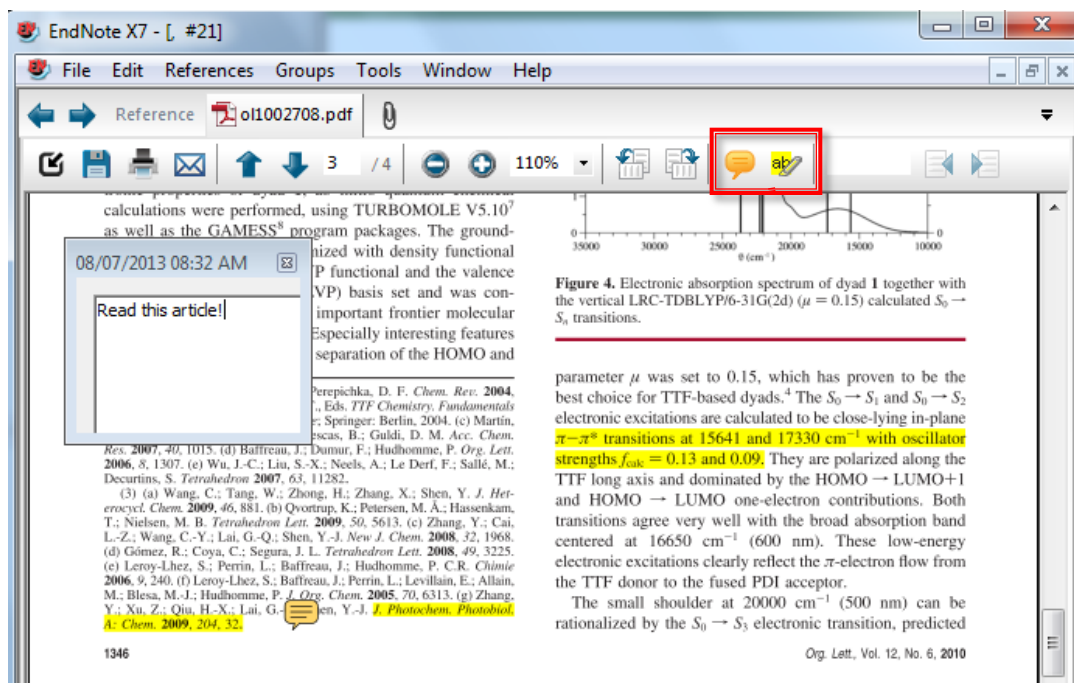
# Attach PDF files (2)



- An unlimited number of PDF files can be attached to a single reference
- Multiple functions: Print, Save, **Notes**, Turn, **Highlight**, Full text
- Open PDF file with external viewer: 
- Mail PDF file: 

# PDF highlighting and annotations

- PDF files can be highlighted and commented inside the EndNote PDF viewer
- Note: Annotations and highlighted text are only visible inside EndNote -> does not appear when opening the PDF file with another reader



# Create links (1)

Create links between references and different files, e.g.:

- (1) Pdf fulltext as attachment
- (2) Image
- (3) PowerPoint-file
- (4) Excel file
- (5) Diagram
- (6) URL

Using the detail view:

***References/File***

***Attachments/Attach File*** or

Media DVD-ROM u.d.T.: Molecular biology of f

## File Attachments



bücherstapel.jpg



amp-49-5-389.pdf



liste\_2012\_02\_29...

## Translated Title

Elizabeth.Bayliss@KF.org

## Figure

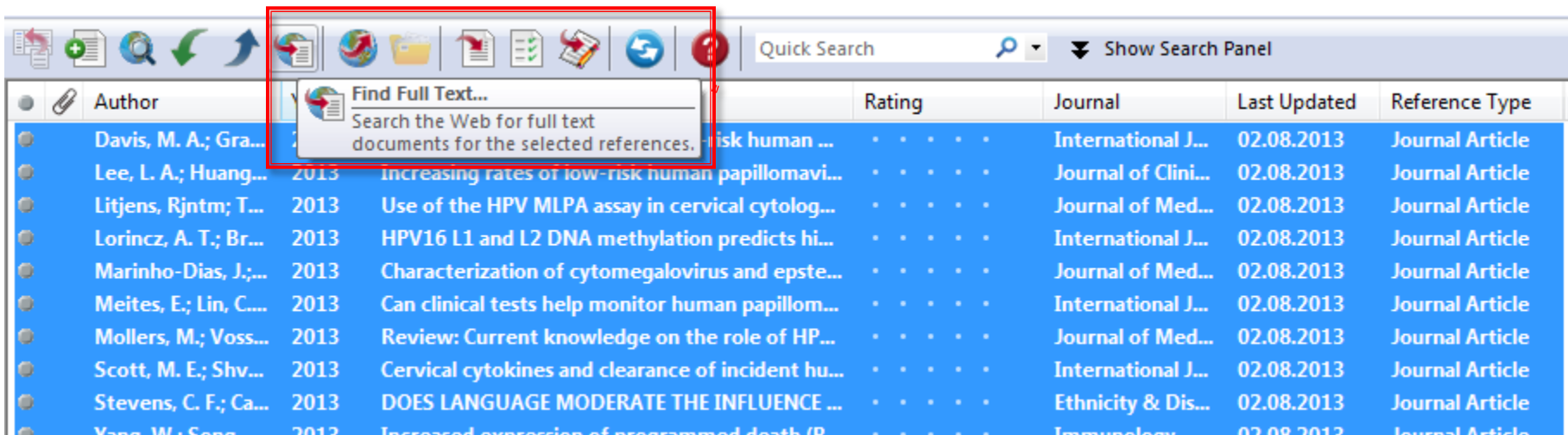


## Language

English

# Find full text

- Works best when the IP-range of the University
  - Tip: If EndNote fails to find a full text, search manually using the EZB (Elektronische Zeitschriftenbibliothek) or other search tools
1. Select reference(s)
  2. **Find Full Text** (context menu) oder
  3. Found full texts are listed in the **Found PDF** group



The screenshot shows the EndNote software interface. A context menu is open over a list of references, with the 'Find Full Text...' option highlighted. The menu text reads: 'Find Full Text... Search the Web for full text documents for the selected references.'

Author	Year	Title	Rating	Journal	Last Updated	Reference Type
Davis, M. A.; Gra...	2013	Increasing rates of low-risk human papillomavi...	• • • • •	International J...	02.08.2013	Journal Article
Lee, L. A.; Huang...	2013	Increasing rates of low-risk human papillomavi...	• • • • •	Journal of Clini...	02.08.2013	Journal Article
Litjens, Rjntm; T...	2013	Use of the HPV MLPA assay in cervical cytolog...	• • • • •	Journal of Med...	02.08.2013	Journal Article
Lorincz, A. T.; Br...	2013	HPV16 L1 and L2 DNA methylation predicts hi...	• • • • •	International J...	02.08.2013	Journal Article
Marinho-Dias, J.;...	2013	Characterization of cytomegalovirus and epste...	• • • • •	Journal of Med...	02.08.2013	Journal Article
Meites, E.; Lin, C...	2013	Can clinical tests help monitor human papillom...	• • • • •	International J...	02.08.2013	Journal Article
Mollers, M.; Voss...	2013	Review: Current knowledge on the role of HP...	• • • • •	Journal of Med...	02.08.2013	Journal Article
Scott, M. E.; Shv...	2013	Cervical cytokines and clearance of incident hu...	• • • • •	International J...	02.08.2013	Journal Article
Stevens, C. F.; Ca...	2013	DOES LANGUAGE MODERATE THE INFLUENCE ...	• • • • •	Ethnicity & Dis...	02.08.2013	Journal Article
Yang, W.; Song...	2013	Increased expression of programmed death (P...	• • • • •	Immunology	02.08.2013	Journal Article

# OpenURL Link

OpenURL is a service which checks for full text in the electronic resources licensed by the university library. It can be activated in EndNote in order to improve the success of the **Check Full text function**.

## Activate OpenURL service in EndNote:

- a. **Edit / Preferences / Find Full Text**
- b. Activate all possible options
- c. Enter URL for the path to the OpenURL-Linker:  
„*http://www-fr.redi-  
bw.de/links/?rl\_site=slub&sid=info:sid/primo.exlibrisgroup.co  
m:primo3-medline*“ in the field **OpenURL Path**

Nr17

# Use OpenURL Link manually

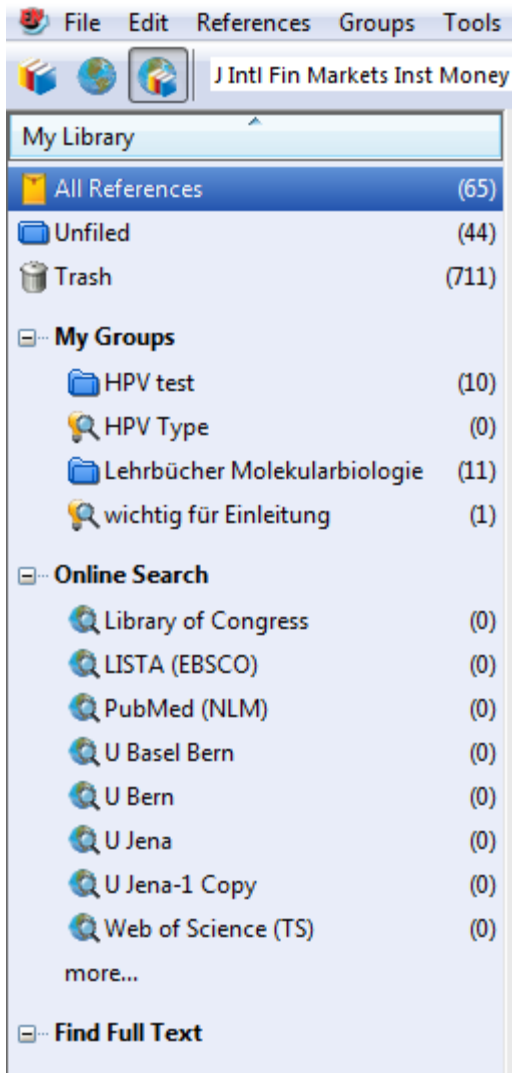
- (1) Select reference
- (2) Select *URL/OpenURL Link* in the Context menu
- (3) Results are shown in browser window

---

# Reference Organization



# My Library



- Organization of EndNote libraries
- Categorization of references according to different criteria

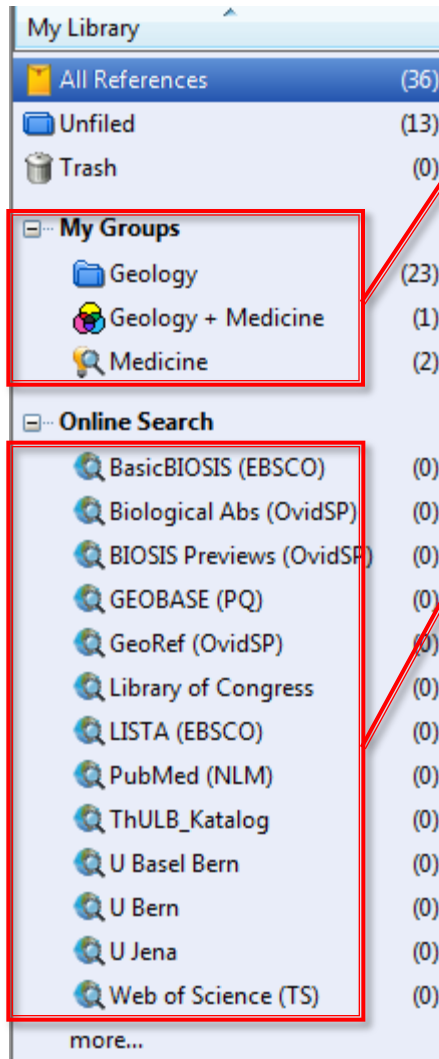
## (1) Permanent groups

- **All References and Trash** are always shown

## (2) Temporary groups

- Automatically generated when executing certain commands
- Deleted when closing EndNote or the library
- E.g. **Imported, Unfiled**

# My Library



## (3) User defined groups

- Custom groups
- Smart groups
- Groups created from groups

## (4) Online search

- Results of Online-searches from EndNote
- Overwritten when executing a new search
- Possible with lots of different databases (=Connection Files)

# Grouping of references (Groups)

## Note:

*Groups* are subsets of the total set of (*All References*).

*Groups* appear under ***My Groups*** in the group window

*Groups* are created individually

# Grouping of references (Groups)





- **Thematical groups**
  - Recommended when writing scientific papers
    - Introduction
    - Materials/Methods
    - Discussion
    - Subject 1
    - Subject 2
- **References of an author**
- **References of a workgroup**

# Grouping of references (Groups) (2)

## (1) Custom Groups







- *Defined, fixed groups*
- Manual assignment

My Groups	
 HPV test	(23)
 HPV Type	(3)
 Lehrbücher Molekularbiologie	(11)
 wichtig für Einleitung	(1)

## (2) Smart Groups



- *Dynamic groups*
- Based on search queries
- Automatically updated

My Groups	
 HPV test	(23)
 HPV Type	(3)
 Lehrbücher Molekularbiologie	(11)
 wichtig für Einleitung	(1)

# Grouping of references (Groups) (3)

## (3) Groups created from groups



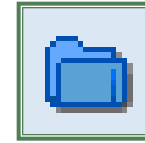
- Combination of other groups (both custom and smart groups)
- Combination based on boolean operators: union, intersection or complement of sets



Geology + Medicine

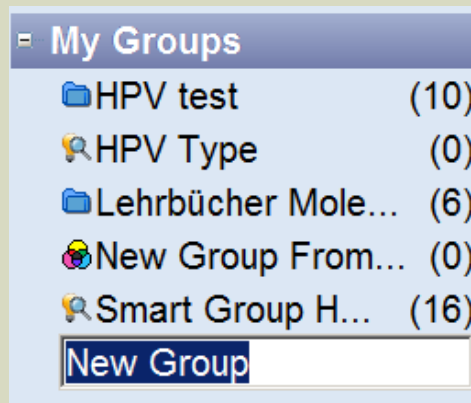
(1)

# Creation of Custom Groups



(1)

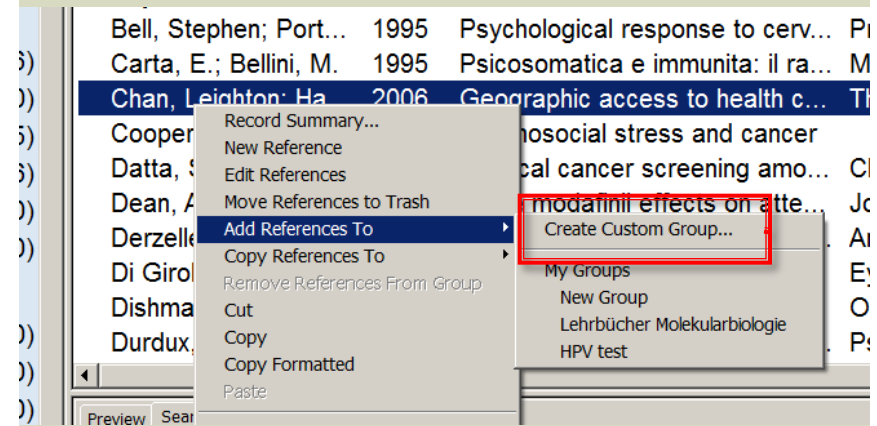
- Right mouse button
- Create new group
- Enter name



- Adding references with drag and drop

(2)

- Select reference(s)
- Right mouse button
- *Add References To / Create Custom Group*



# Smart Groups



- „Intelligent “ groups
- Dynamically generated
- Use with keywords: E.g. sort by „very important“, „important“
- Another possible use: Create a group with all references by a certain author
- Can be created in different ways



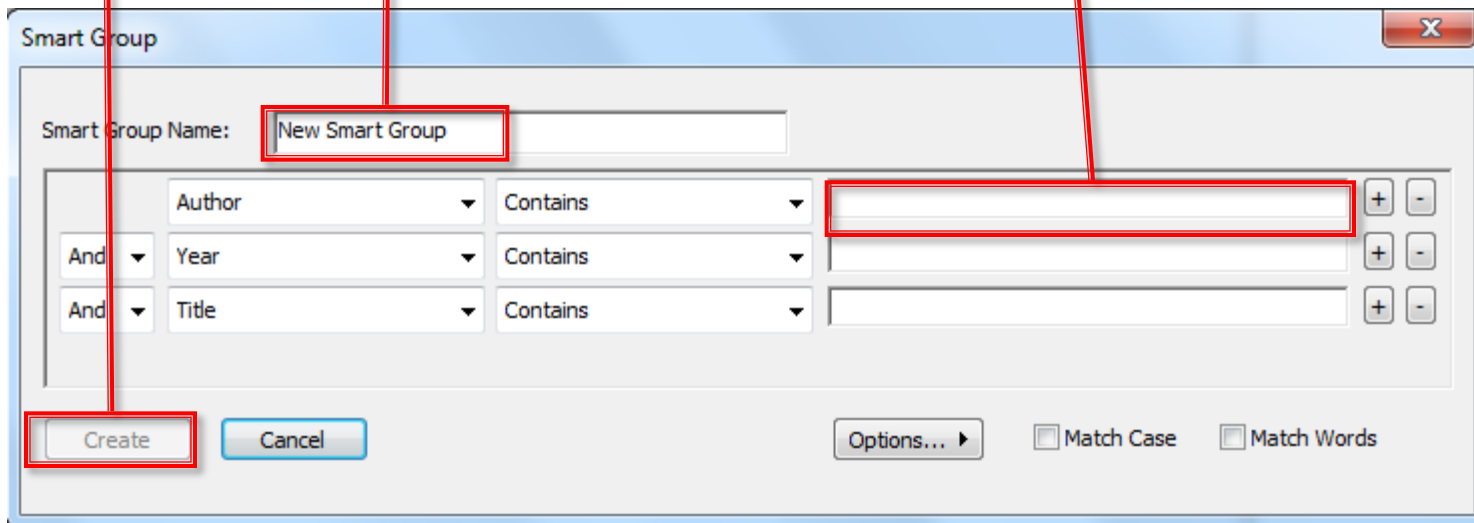
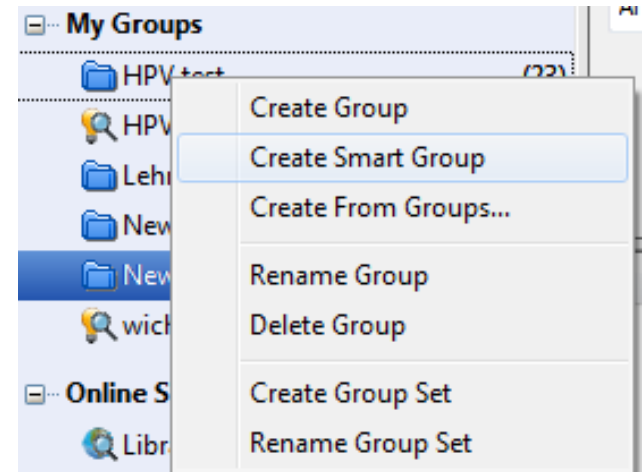
# Create Smart Groups (1)

(1) *My Groups / Create Smart Group*

(2) Search window appears

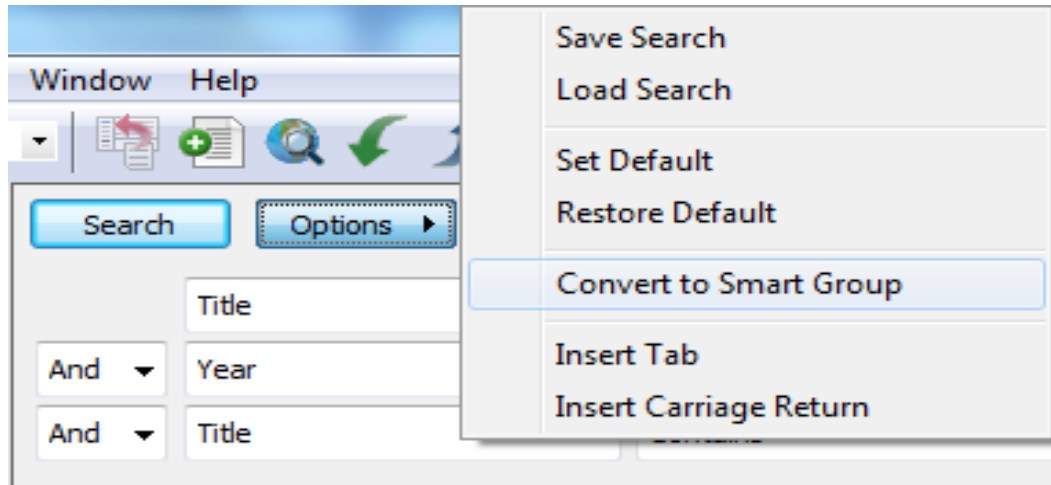
(3) Enter search queries used to define the smart group

(4) Name group



# Create Smart Groups (2)

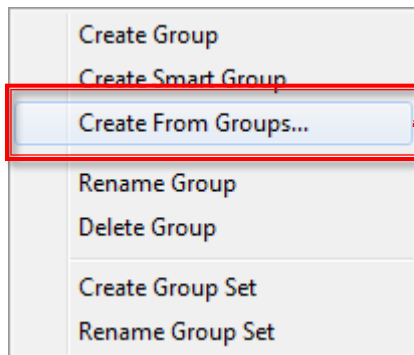
Different way:



- In the search window of the library
  - (1) Start search
  - (2) ***Options / Convert to Smart Group***
  - (3) Enter group name

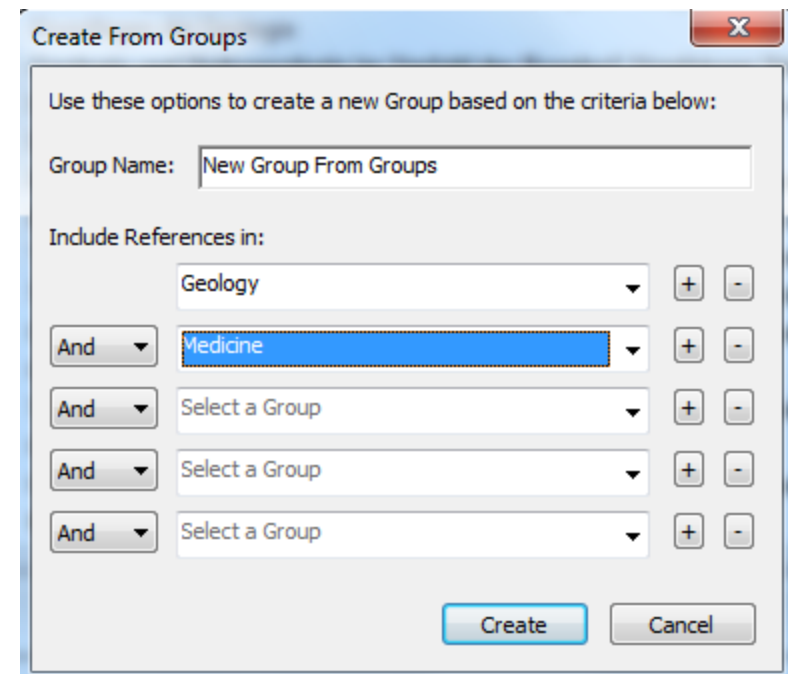
# Create Groups from groups

Right-click in the group window: *Create from Groups...*



- Select

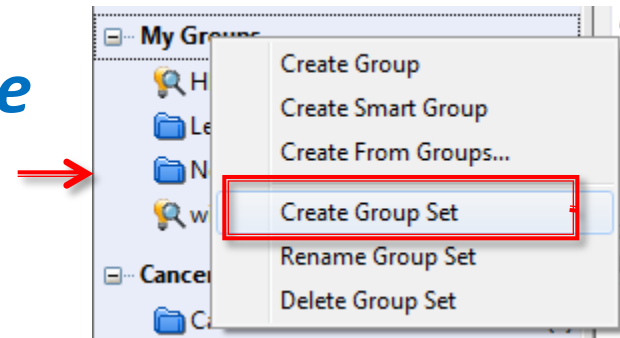
- (1) Group name
- (2) Select groups to combine
- (3) Define boolean operators



# Create group sets (1)

- Higher-level groups
- Contain individual groups (both custom and/or smart groups)

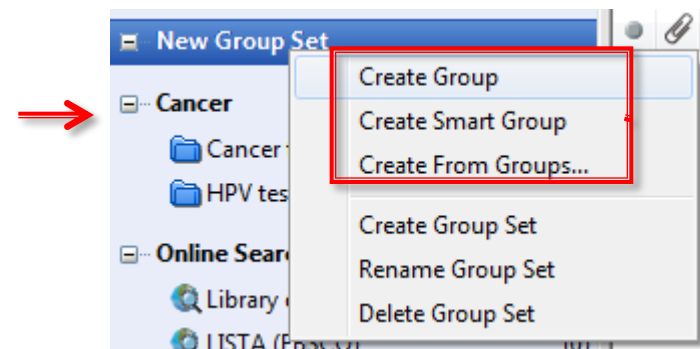
(1) Menu ***My Groups / Create Group Set***



(2) Name *Group Set*



(3) Fill Group Set by Creating new groups or by drag-and-dropping existing groups



## Create Group Sets (2)

- The ***Unfiled*** group contains all references which are not part of a different groups

**Note:** To check which groups a reference is part of, select the reference and choose ***Record Summary*** in the context menu. References can be part of multiple groups.

# Delete groups and references

(1)

## Delete references

from **Custom Groups**

*Only group membership is deleted*

*References is still available under „All References“*

from **Smart Groups/Group from groups**

*Reference is moved to the trash!*

*Restore references into smart group is possible (Restore to Library)*

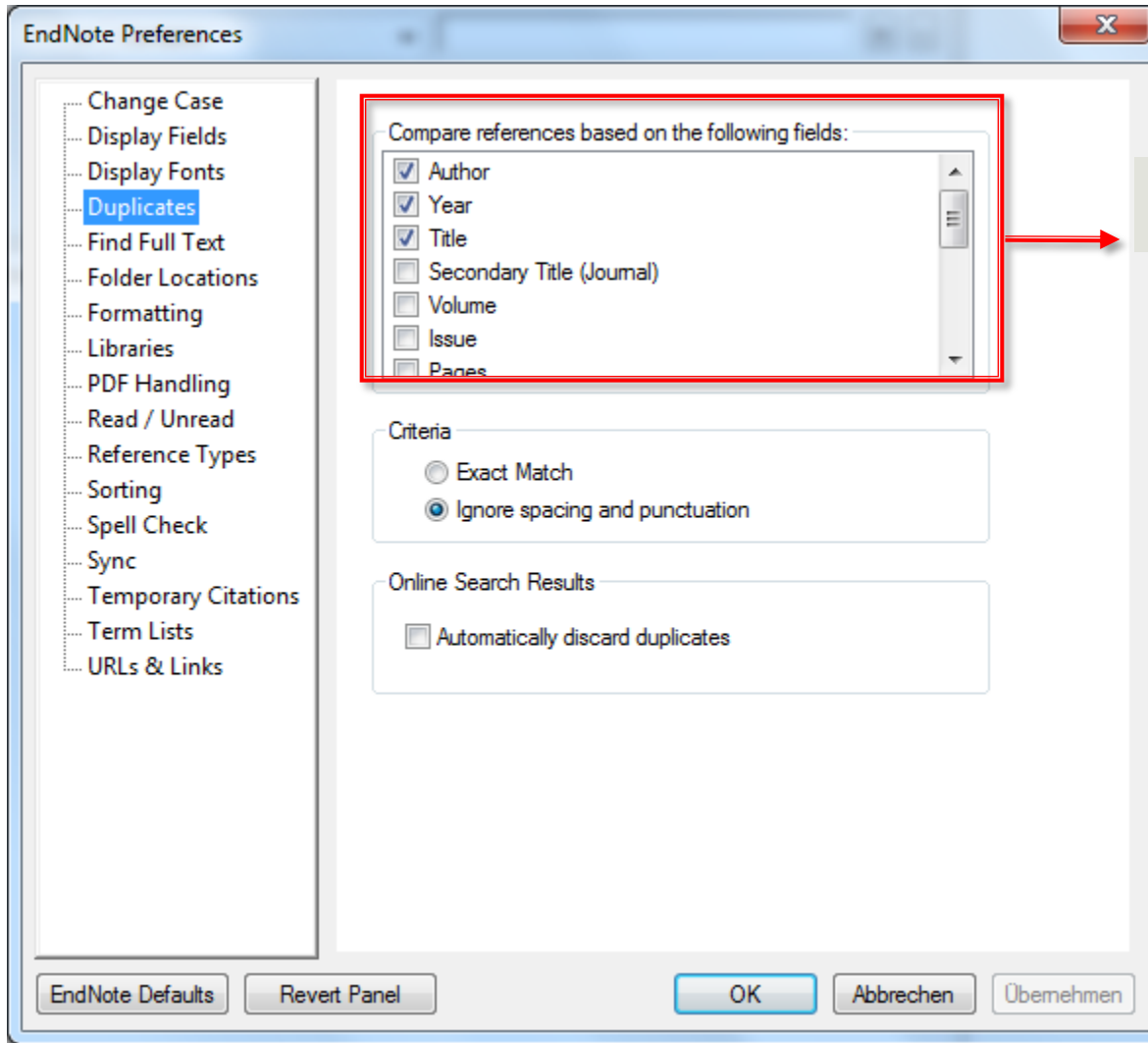
(2)

## Delete groups

- Deletes groups, but not the references
- Cannot be undone!

# Find duplicates (1)

## *Edit / Preferences / Duplicates*

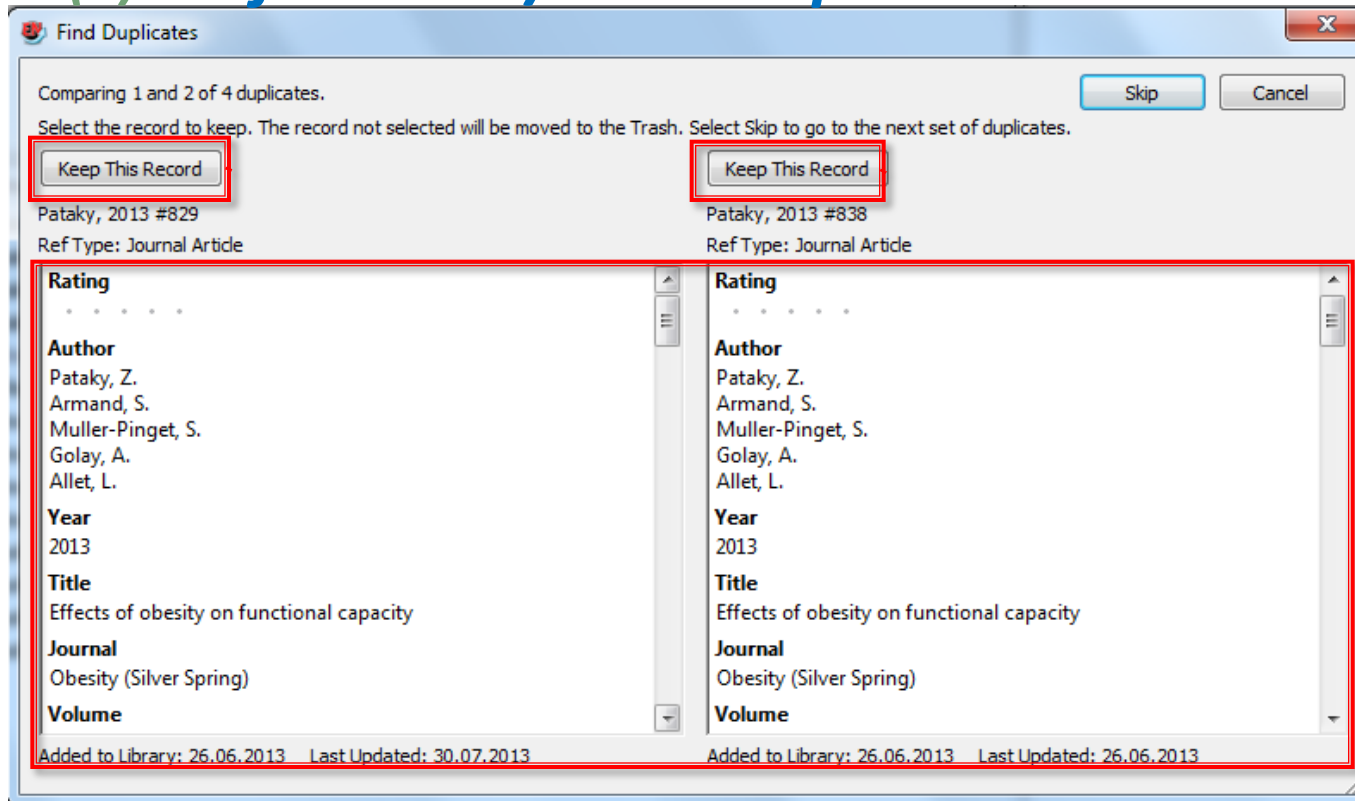


Edit default values

Control for duplicates is automatically applied with the default values

# Find duplicates (2)

## (2) References / Find Duplicates



All References	(310)
Copied References	(139)
Duplicate References	(76)
Unfiled	(297)
Trash	(13)

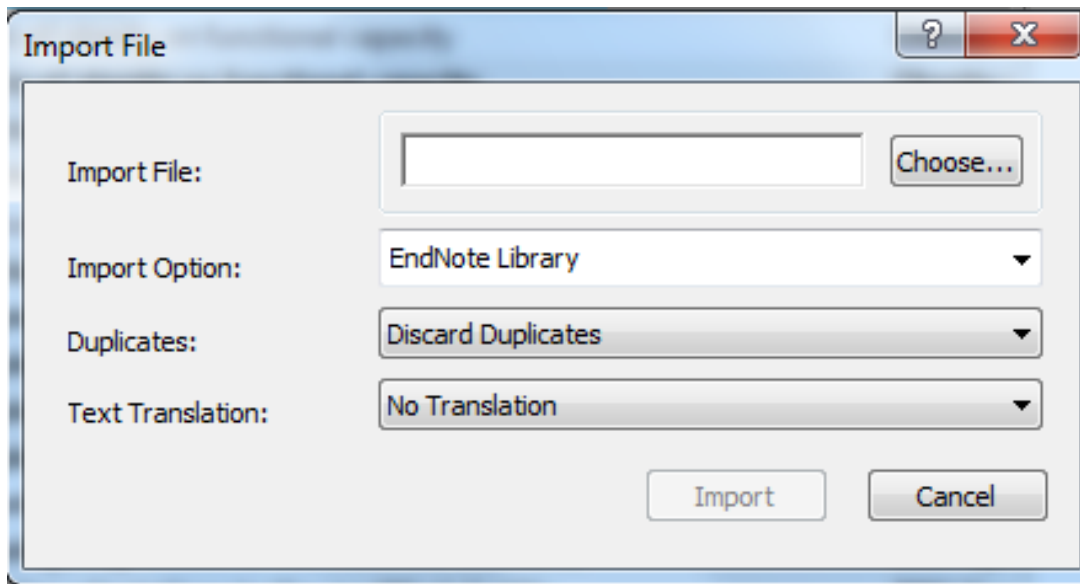
- Compare potential duplicates (differences in blue)
- Select which record should be kept



# Merge two databases

## (1) *File / Import File*

- Select import option *EndNote Library*
- Prevent creation of duplicates by choosing *Discard Duplicates*



---

# Export and Publication

- 
- ✓ ***Export libraries***
  - ✓ ***Cite While You Write (CWYW) & WORD***
  - ✓ ***Edit Citation styles (output styles)***
-

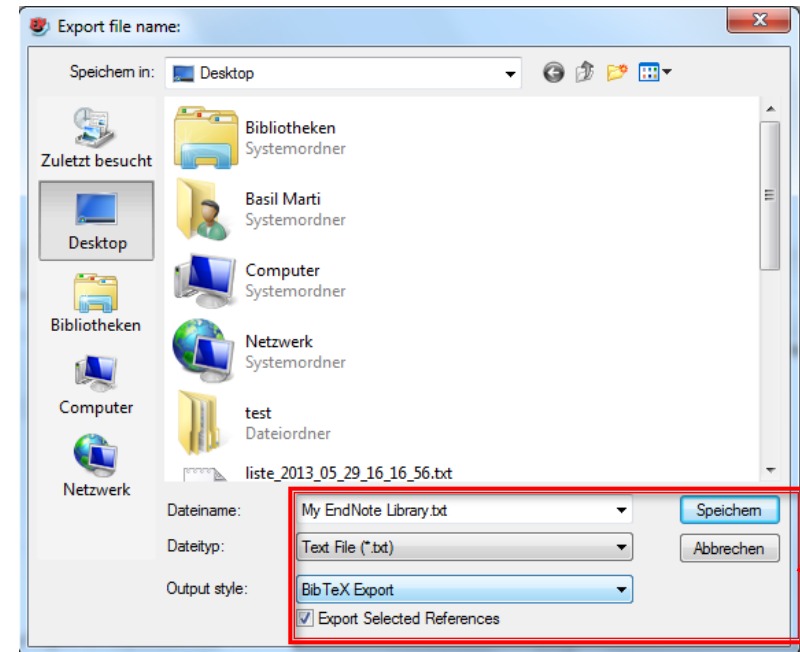
---

✓ ***Export libraries***

---

# Export libraries

- **File/Export**
- Output style
  - **EndNote Export** for export to other citation management software
  - **BibTeX Export** for LaTeX users



---

✓ *Cite While You Write (CWYW)*

---

# Cite While You Write (CWYW)

- Dynamical export of citations
  - in *WORD*
  - in other word processors
- Automatic generation of bibliographies
- Many different formats possible
- Insert citations from both *WORD* and *EndNote*
- Citations and bibliographies are dynamic:  
Style can be changed at any moment

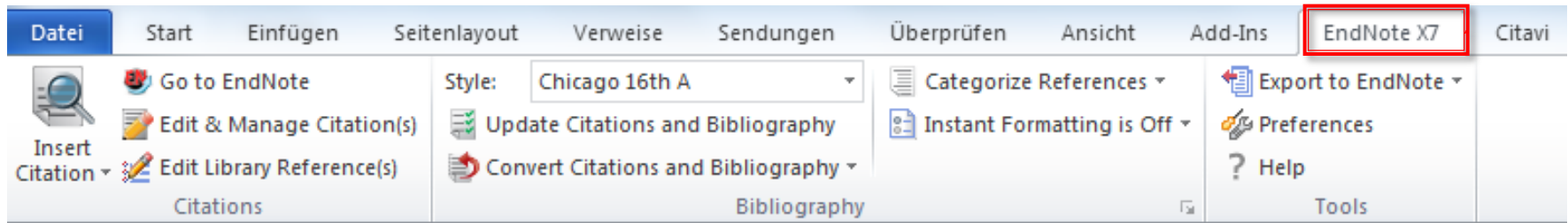
## Tip:

*Both WORD and the EndNote Library have to be open!*

Close all non-necessary libraries

# Cite While You Write in WORD

- Installation of an *EndNote* Plugin in WORD
- Adds EndNote X7-ribbon





# Cite While You Write in WORD

## (1) *Insert Citation / Find Citation*

(2) Search windows opens

(3) Search library by

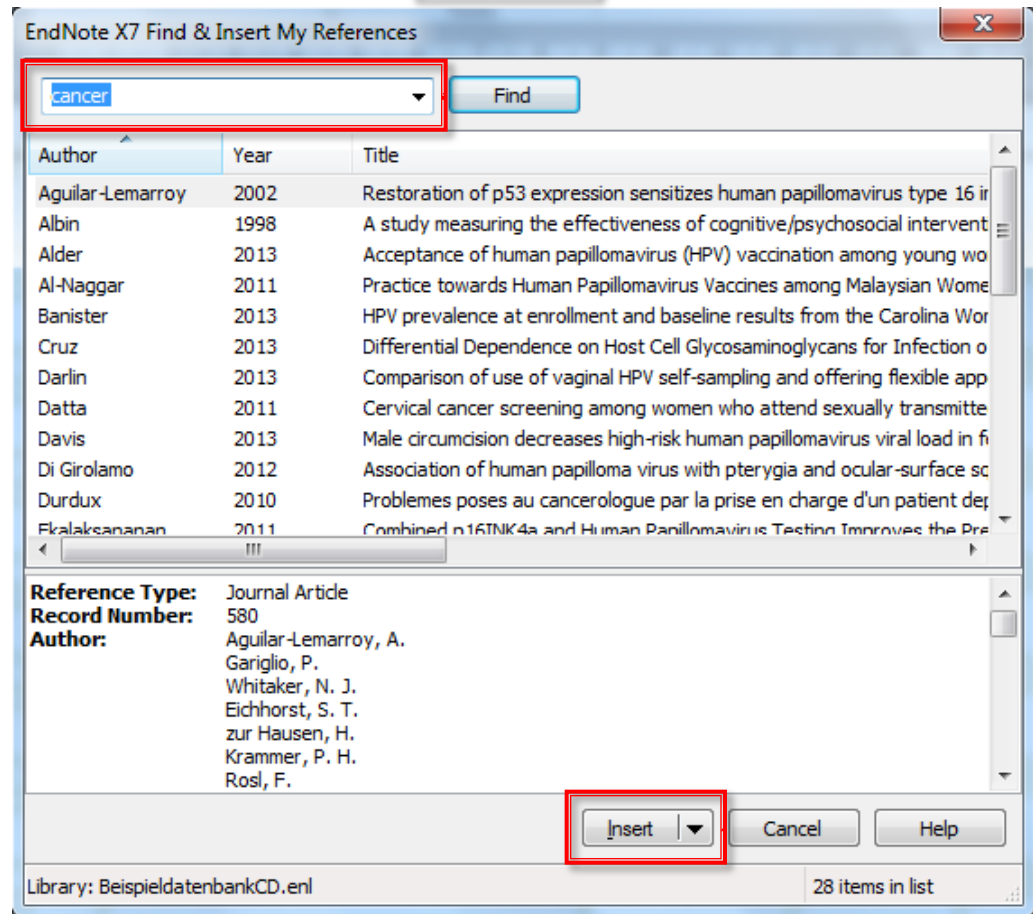
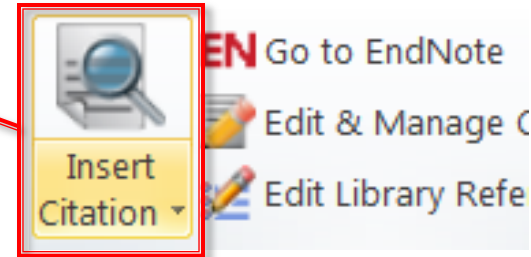
(1) Author

(2) Keywords

(3) Journal name ...

(4) Select reference and click on *Insert*

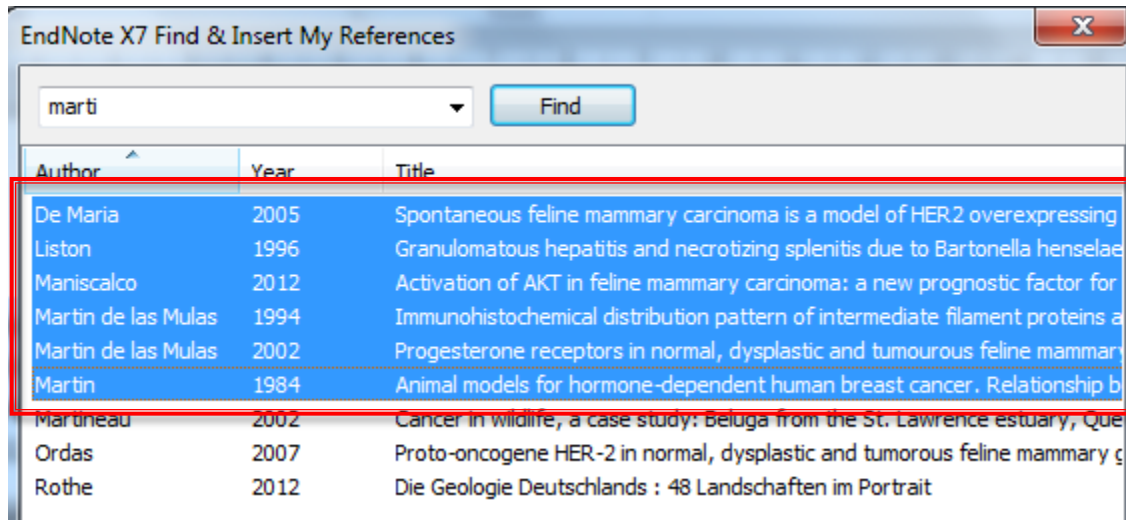
(5) Citation and bibliography entry are generated



# Cite While You Write in WORD

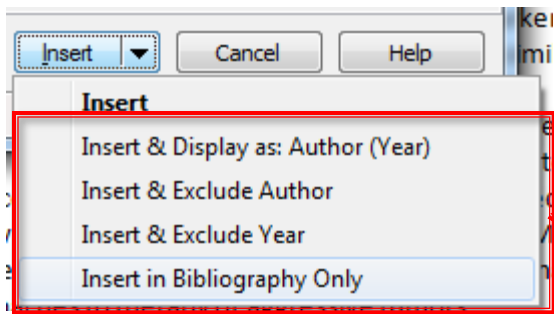
Additional options when inserting references:

- Selecting and inserting multiples references



# Cite While You Write in WORD

Additional options when inserting references:

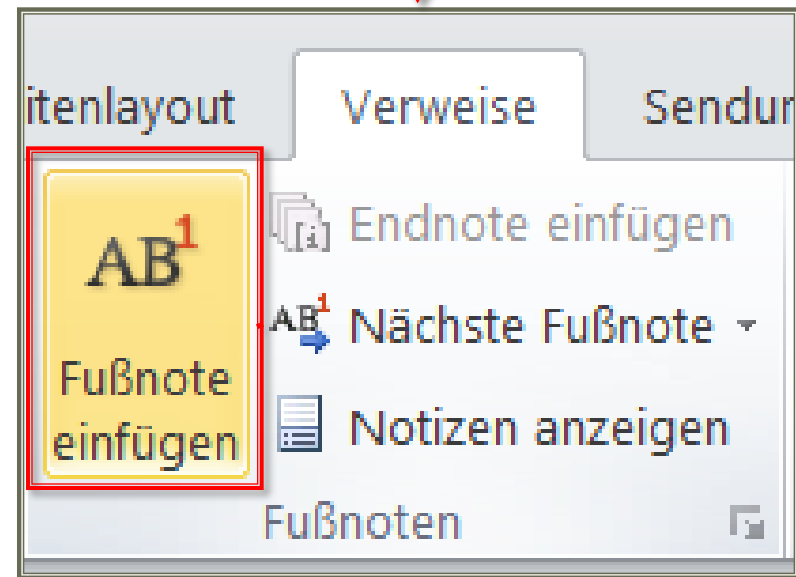


- ***Insert & Display as: Author (Year)***: For use when mentioning the author in the running text. E.g. John Smith et al. (**Citation**) postulate that ...
- ***Insert in Bibliography Only***: No citation is inserted, reference is only included in bibliography

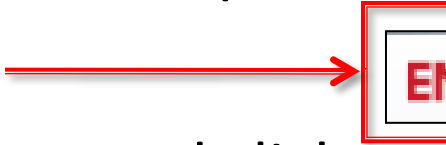
# Create Footnotes in *WORD*

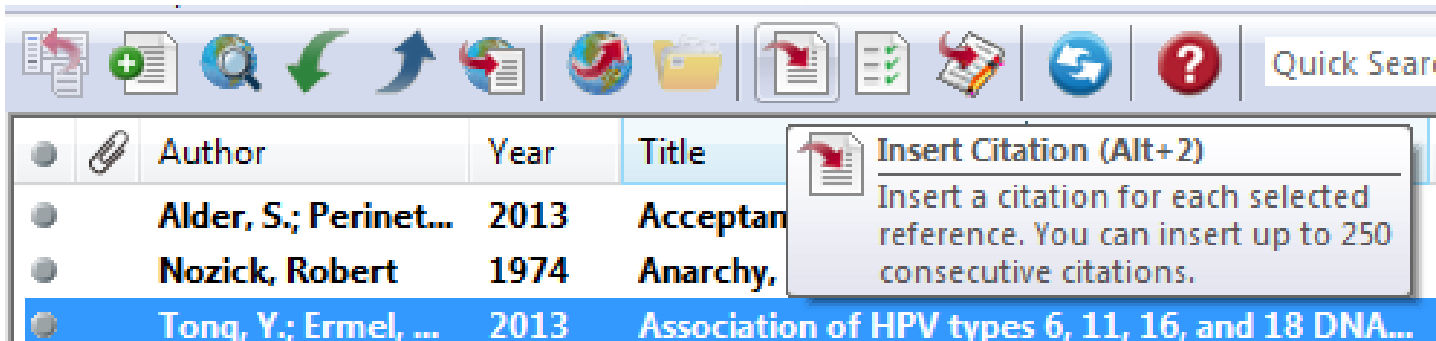
- (1) Insert footnote
- (2) Move cursor to footnote
- (3) ***Insert Citation / Find Citation***

Some citation styles are not recommended for use with footnotes!



# Cite While You Write in EndNote

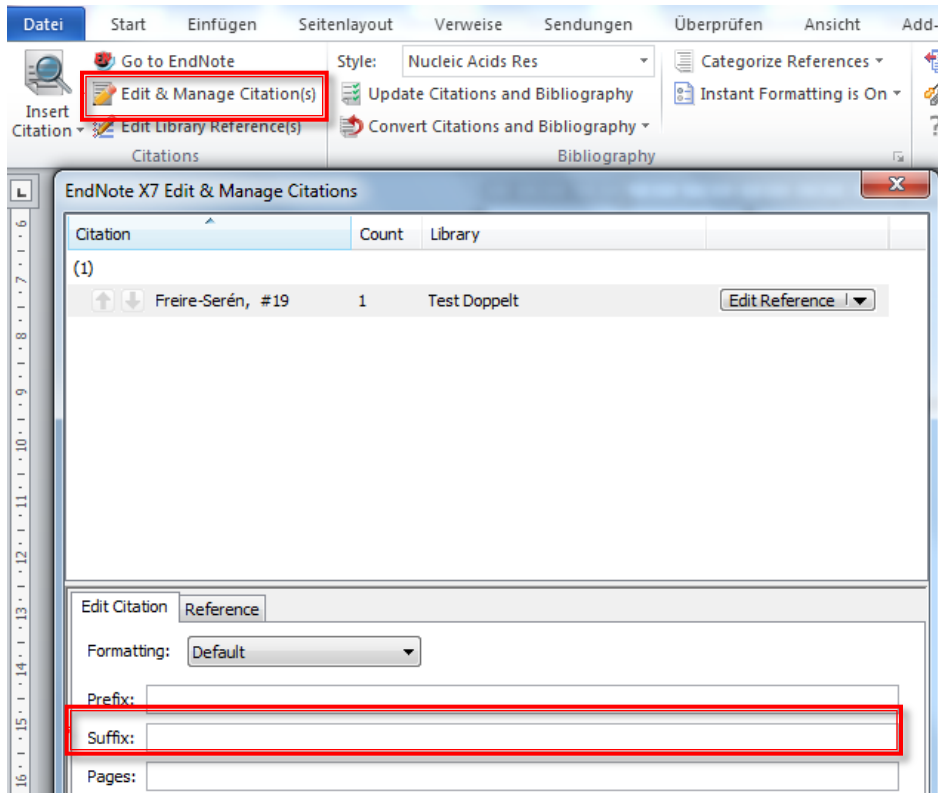
- (1) Move Cursor in Word to desired position
- (2) Change to EndNote 
- (3) Select reference in EndNote and click on *Insert Citation*



Author	Year	Title
Alder, S.; Perinet...	2013	Acceptan
Nozick, Robert	1974	Anarchy,
Tong, Y.; Ermel, ...	2013	Association of HPV types 6, 11, 16, and 18 DNA...

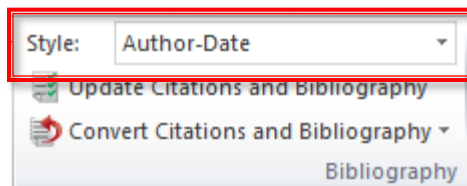
# Insert page numbers

- (1) Page numbers are not stored in EndNote
- (2) **Edit & Manage Citation(s)**
- (3) Enter page numbers in the **Suffix** field: e.g. “, p. 43.”

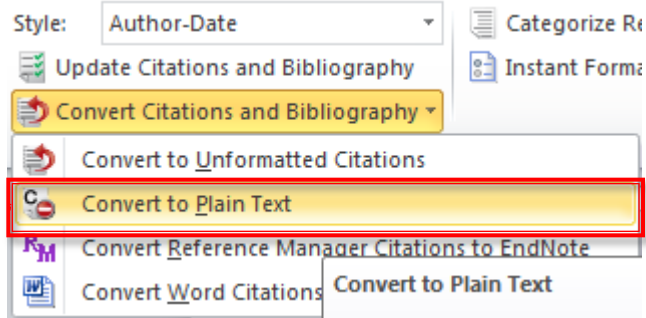


# Change citation style

The citation style can be changed at every time by using the drop down menu in Word. Citations and bibliography are then reformatted automatically.



# Convert to plain text



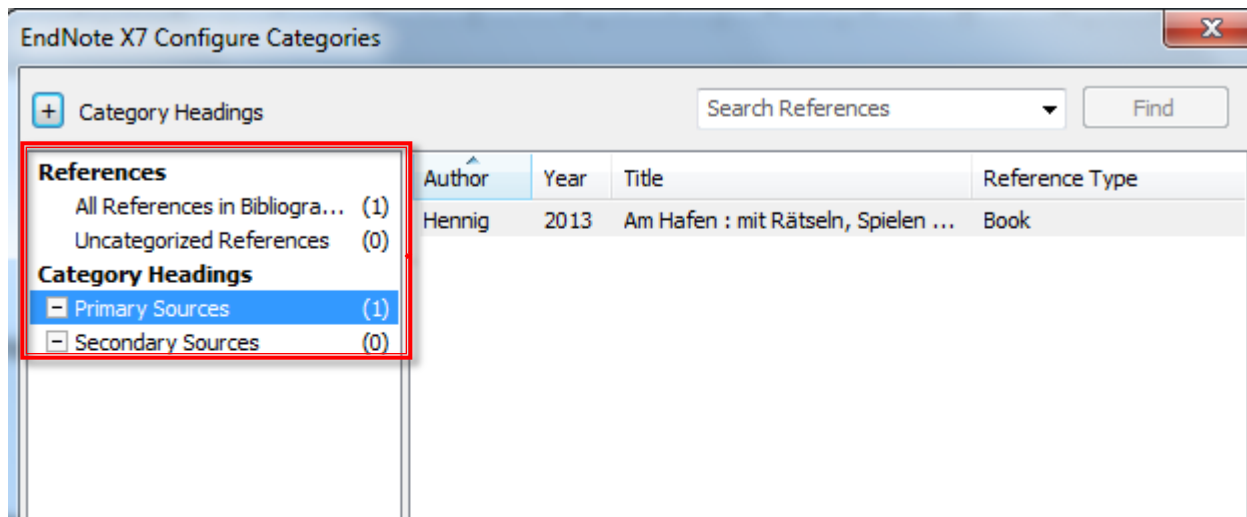
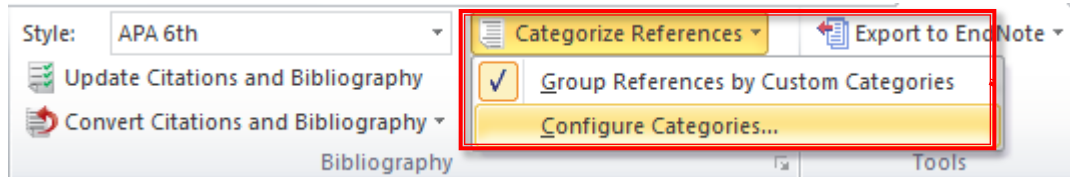
This function converts all citations and the bibliography to plain text, which you can edit with Word.

Use this function if you share your document with someone who doesn't have your EndNote library or to manually edit citations or bibliographies.



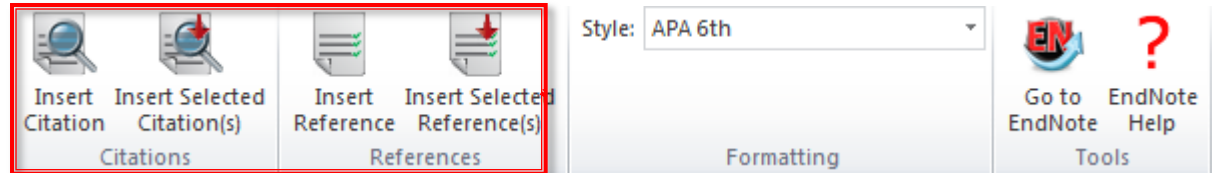
# Structured bibliographies

- Sorting the bibliography to according to document types or customized criteria (e.g. primary/secondary sources or sources/further reading)
- *Can also be used to create bibliographies for each chapter*



# Other programs

- Powerpoint



- ***Insert Citation***: (Martin de las Mulas et al., 2002)
- ***Insert Reference***: Martin de las Mulas, J., Espinosa de los Monteros, A., Bautista, M. J., Gomez-Villamandos, J. C., & Morales, C. (1994). Immunohistochemical distribution pattern of intermediate filament proteins and muscle actin in feline and human mammary carcinomas. *J Comp Pathol*, 111(4), 365-381.
- *No bibliography is available in PowerPoint document*
- *No dynamic formatting: Insertion as plain text*

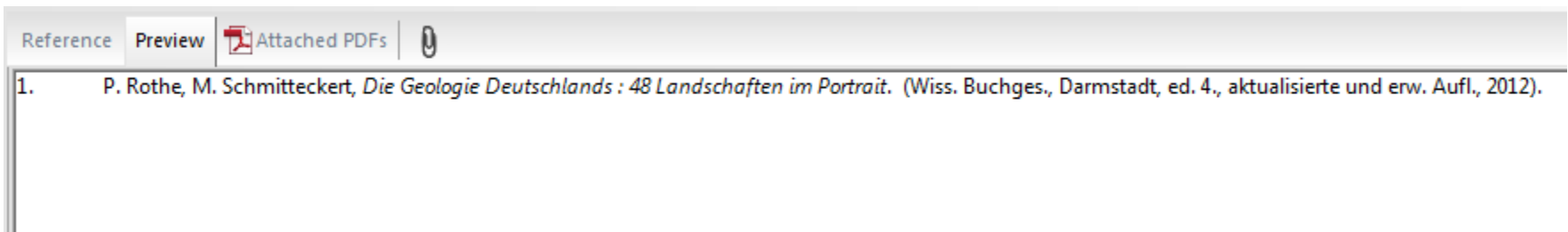
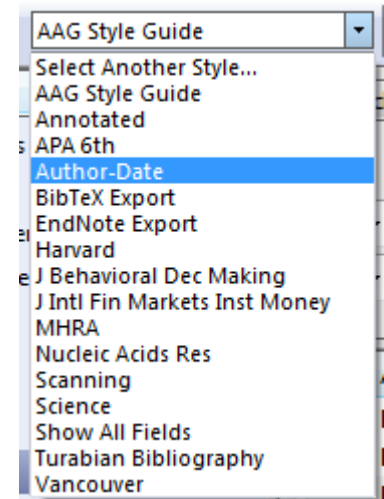
---

***Edit citations styles (output styles)***

---

# Style preview

- Select style in the EndNote drop down list
- Select a reference
- Preview is shown in the Preview Tab



# Output styles

- Endnote offers more than 5500 output styles for formatting citations and bibliographies
- File Format: **\*.ens** (EndNote Styles)
- The standard installations only contains the 100 most popular styles
- Additional styles can be downloaded:  
<http://www.endnote.com/support/enstyles.asp>

# Output Styles

- Search for specific styles and download on the EndNote website

## ENDNOTE OUTPUT STYLES

### ENDNOTE OFFERS MORE THAN 5,000 BIBLIOGRAPHIC STYLES

 [Download an archive of all available styles.](#)

Click the column heads in the table below to sort all styles by style name, citation style, discipline, or date.

USE THE STYLE FINDER BELOW TO SEARCH FOR A STYLE NAME AND/OR CITATION STYLE AND/OR PUBLISHER.

Style or Journal Name      Citation Style      Publisher

Contains      Is one of      Contains

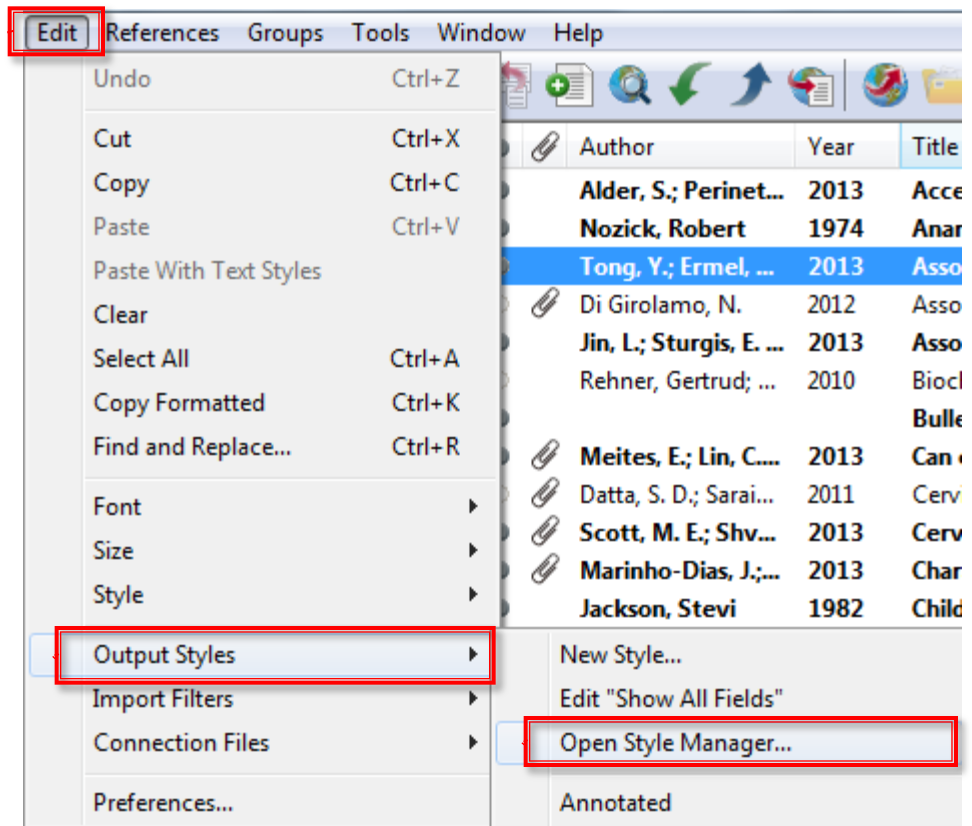
- Any -

**APPLY**      **RESET**

Style or Journal Name	Citation Style	Discipline	Date	
Hepatobiliary & Pancreatic Diseases International	Superscripted Number	Surgery	2013-08-13	<a href="#">DOWNLOAD</a>
Journal of Orthopaedic Research	Superscripted Number	Orthopedics	2013-08-01	<a href="#">DOWNLOAD</a>
Journal of Applied Geophysics	Author-Year	Geology	2013-08-01	<a href="#">DOWNLOAD</a>
Neuropathology and Applied Neurology	Non-superscripted Number	Neurology	2013-08-01	<a href="#">DOWNLOAD</a>

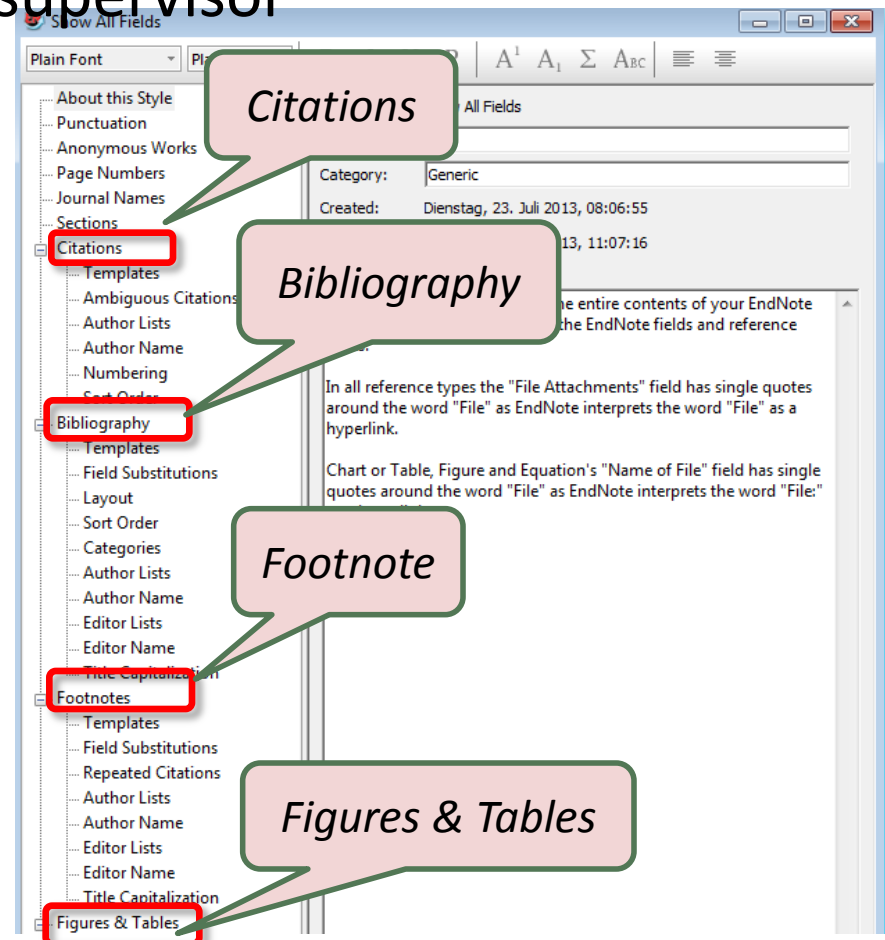
# Output Style Manager

- **Edit / Output Styles / Output Style Manager**
- Create an individual style:
- Select an existing style as starting point: **Style Info Preview & Edit**
- Edit & save style



# Edit style

- Check for style recommendations/regulations of your journals/university/institute/supervisor
- Edit different categories
  - Citations*
  - Bibliography*
  - Footnotes*
  - Figures & Tables*





# Page numbers & Journal titles

- About this Style
- Punctuation
- Anonymous Works
- Page Numbers
- Journal Names
- Sections
- Citations
  - Templates
  - Ambiguous Citations
  - Author Lists

### Page Number Format

- Don't change page numbers
- Show only the first page number (e.g. 123)
- Abbreviate the last page number (e.g. 123-5)
- Abbreviate the last page, keeping two digits (e.g. 123-25)
- Show the full range of pages (e.g. 123-125)
- Show only the first page for journals, full range for others

- About this Style
- Punctuation
- Anonymous Works
- Page Numbers
- Journal Names
- Sections
- Citations
  - Templates
  - Ambiguous Citations
  - Author Lists
  - Author Name
  - Numbering
  - Sort Order

### Journal Name Format

- Use full journal name
- Abbreviation 1
- Abbreviation 2
- Abbreviation 3
- Don't replace

- Abbreviate journal articles only
- Remove periods

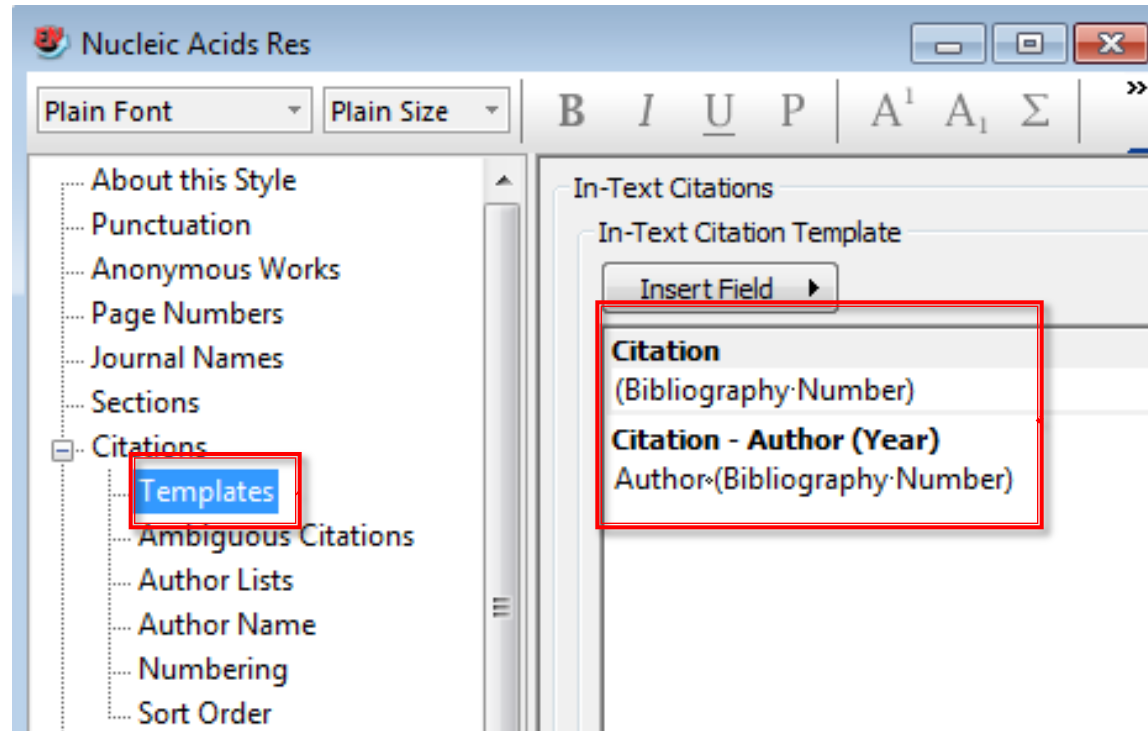
# Edit citations

- In-Text Citations

(1) *Templates*

(2) *Insert Field*

e.g.: **Author, Year.** Add commas or semicolons by Hand



# Edit citations

- Author Lists/Author Name: How/how many authors are shown in citations

The screenshot displays the 'Edit citations' interface. On the left is a navigation tree with the following items: About this Style, Punctuation, Anonymous Works, Page Numbers, Journal Names, Sections, Citations (expanded), Templates, Ambiguous Citations, Author Lists (highlighted with a red box), Author Name, Numbering, Sort Order, Bibliography (expanded), Templates, Field Substitutions, Layout, Sort Order, Categories, and Author Lists. The main panel shows the 'Author Lists' settings:

**Author Separators**

Number of Authors	between	before last	before last in format: Author (Year)
1 to 100	, and	and	and
100 to 100	, and	and	and

**Abbreviated Author List - First Appearance**

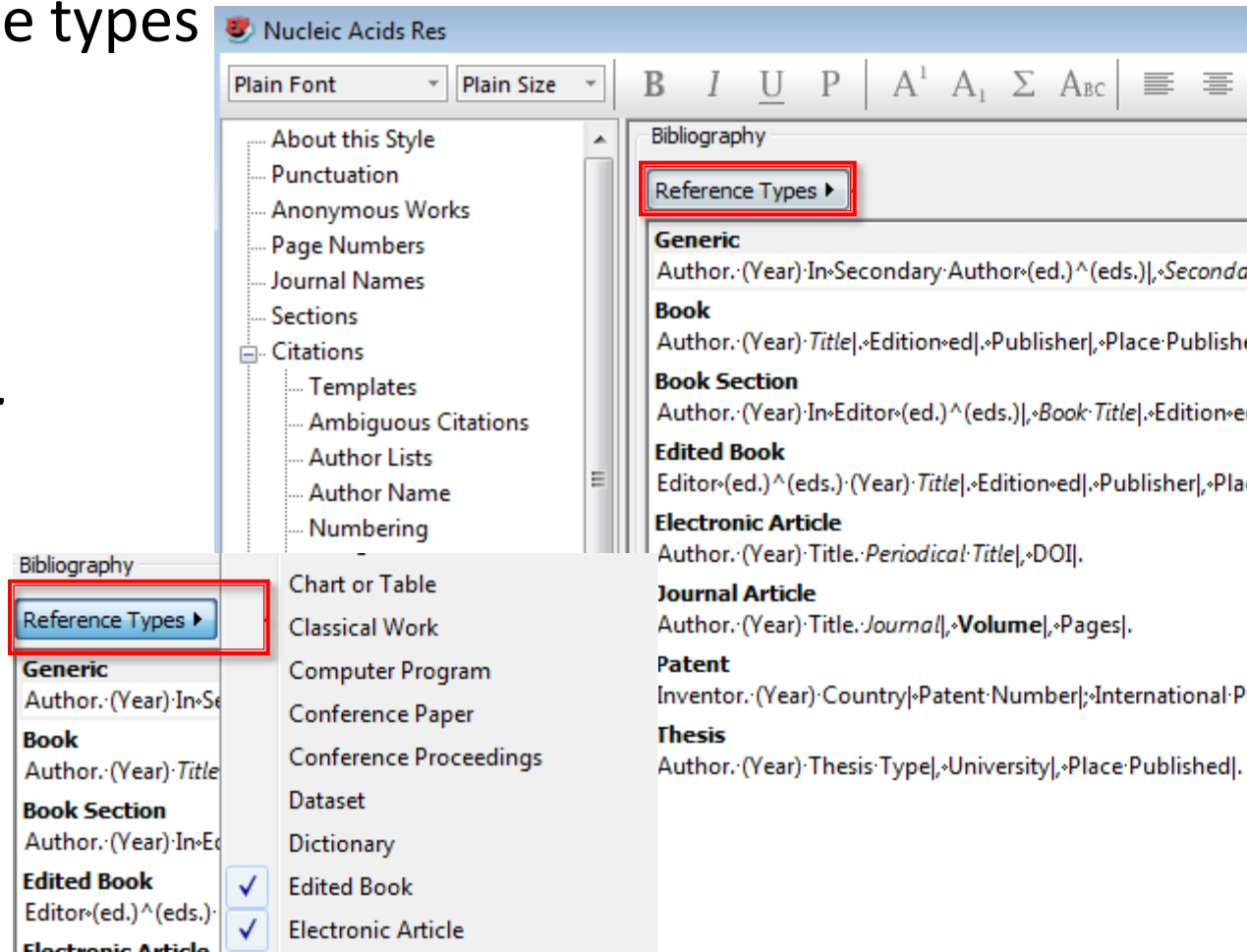
- List all author names
- If 3 or more authors, list the first 1 author(s)  
and abbreviate with: , et al.  Italic

**Abbreviated Author List - Subsequent Appearances**

- List all author names
- If 3 or more authors, list the first 1 author(s)  
and abbreviate with: , et al.  Italic

# Edit bibliography (1)

- Define bibliography pattern
- Add new reference types
  - *Book*
  - *Online Database*
  - *Personal communication...*



# Edit bibliography (2)

Enter fields using the *Insert Field* button.

Enter special characters (e.g. commas, parentheses) by hand

The screenshot shows the 'Nucleic Acids Res' software interface. The main window displays the 'Bibliography' template editor. The left sidebar contains a tree view with categories like 'About this Style', 'Punctuation', 'Anonymous Works', 'Page Numbers', 'Journal Names', 'Sections', 'Citations', and 'Bibliography'. The 'Bibliography' category is expanded, showing 'Templates' selected. The main area shows a list of reference types: 'Generic', 'Book', 'Book Section', 'Edited Book', 'Electronic Article', 'Journal Article', 'Patent', and 'Thesis'. The 'Generic' type is highlighted with a red box, and its corresponding template is also highlighted: 'Author:(Year)In:Secondary:Author(ed.)^(eds.),Secondary:Title,Editioned,Publisher,Place:Published,Vol.:Volume,pp.:Pages'. The 'Insert Field' button is visible in the top right corner of the template editor.

# Edit bibliography (3)

## Important rules:

- Dependence: Characters or Punctuations which are directly connected to an EndNote field (e.g. author) are only shown if the field is not empty
- | (Forced Separation): Ignores Dependence (e.g. author |,)
- non breaking space (diamond symbol): joins two parts together, creates dependence
- ^: Singular/Plural forms (e.g. (Ed.)^(Eds.))

# Edit bibliography (4)

## Sort order of the bibliography

The screenshot displays the 'Bibliography Sort Order' settings dialog. On the left, a tree view shows the navigation structure, with 'Sort Order' under the 'Bibliography' category highlighted in a red box. The main panel, titled 'Bibliography Sort Order', contains the following options:

- Order of appearance
- Author + Title
- Author + Year + Title
- First Author + Year + Other Authors
- First Author + # of Authors + Year
- Other...

At the bottom of the dialog, there is a checkbox labeled  Sort edited works after original works by the same author.

# Edit footnotes

Three possibilities to determine the footnote style:

- Define your own templates
- Use formatting of bibliography entries
- Use formatting of citations

Format citations in footnotes: Same as bibliography ▾

Include citations in bibliography

Multiple Citation separator: ,

When using the short form, include the title field only when needed to disambiguate a citation

Reference Types ▾

**Generic**

**Generic - Short form**



# Edit Figures & Tables

- Placement of figures and tables
  - In the text
  - At the end of the document
  - Placement of the caption

The image shows a dialog box titled "Figures" with two main sections: "Placement" and "Captions".

**Placement**

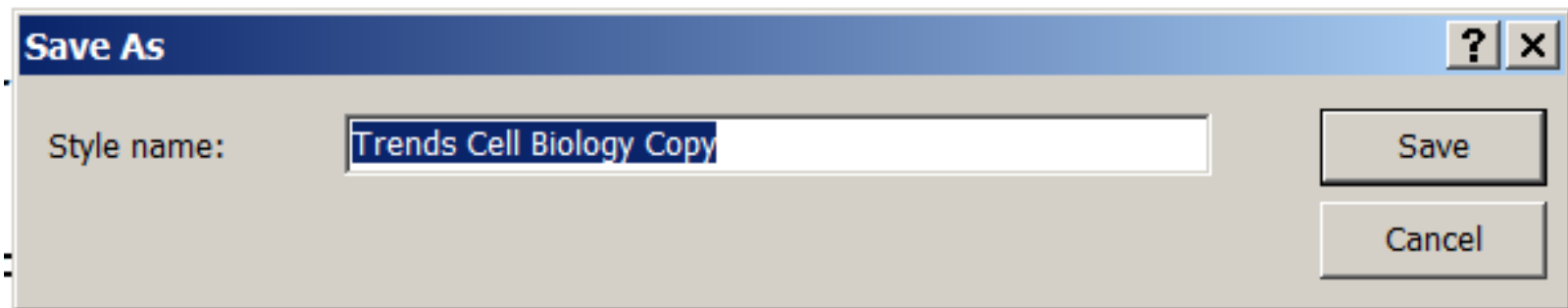
- Insert figures in-text near the reference to the figure
- Insert figures as list at the end of the document

**Captions**

- Place caption above the figure
- Place caption below the figure
- Place label and caption on separate lines

# Save style changes

- (1) Exit *Output Style Manager*: ☒
- (2) Save changes
- (3) Tip: Save the edited style under a new name



---

# Online & Collaborative reference management

# *Compressed Library*

- (1) For Backup-purposes (Recommended!)
- (2) For collaborative work

- Send by mail is possible
- Compressed format
- Save with/without attachments

## *(1) File / Compressed Library*

(2) Save locally

(3) Open with **File / Open / Open Library / ... .enlx**

# Teamwork and mobile work with EndNote Web

- Bidirectional synchronization between EN Desktop- und Online-Version



- Access from everywhere using a web browser
- Menus in different languages (English/German etc.)
- *EndNote Web* is well suited for collaborative work

# *EndNote Web*

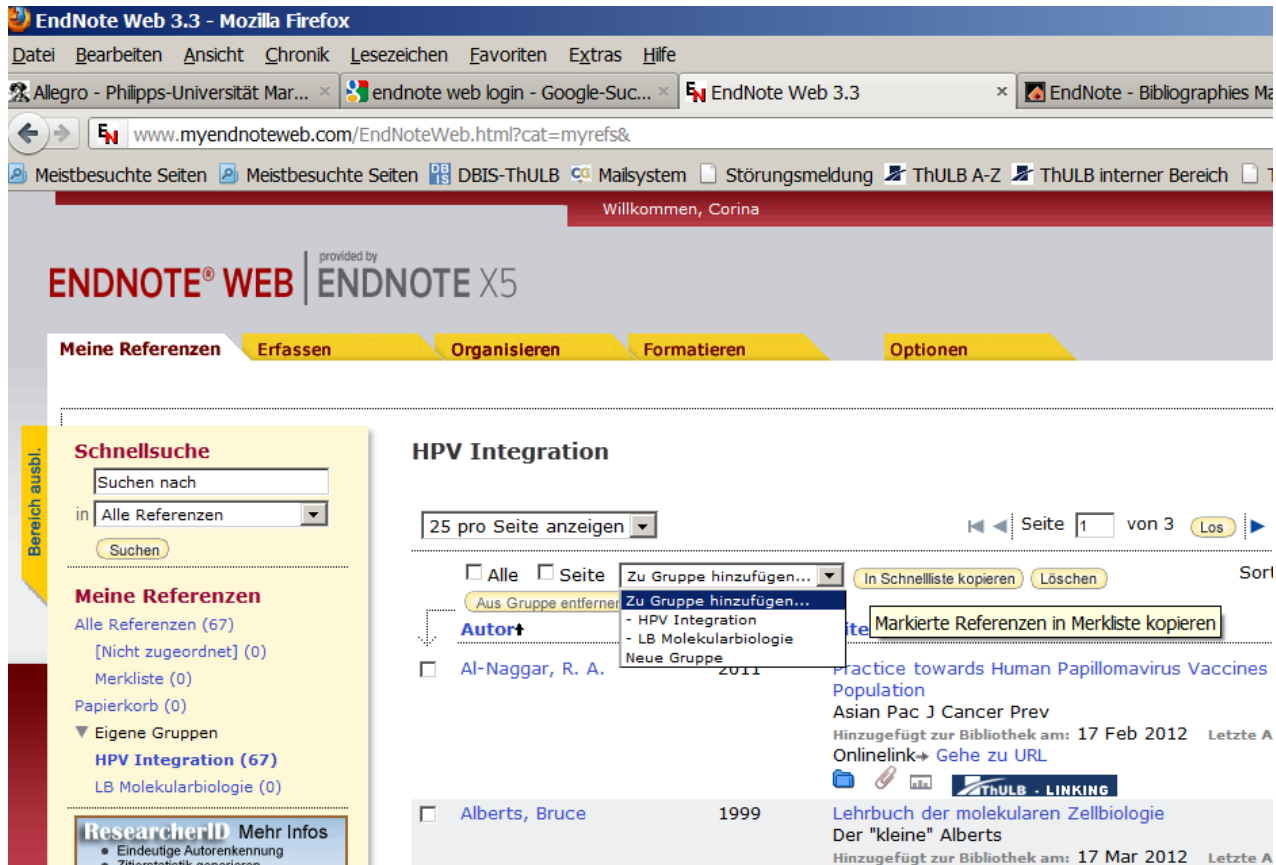
## *Disadvantages:*

- Limited functionality
- No access to web-based libraries after leaving the institution licensing Endnote Web
- Account will be deleted after 1 year of inactivity
- No offline-editing possible
- More interference-prone (server problems, maintenance, stability of the internet connection)

Check first which functionalities are necessary for you!

# Registration of *EN Web*

- One-time registration under <https://www.myendnoteweb.com/>
- Download of word plugin for *CWYW*-editing possible



# Basic Functions of Endnote Web

## References and groups

**Quick Search**

Search for

in All My References

Search

**My References**

**All My References (380)**

[Unfiled] (358)

Quick List (0)

Trash (16) [Empty](#)

▼ My Groups

- Geology (17)
- My papers (1)
- test (4)

Build a profile to showcase your own work.

**ResearcherID**

### All My References

Show 10 per page

Page 2 of 38 [Go](#)

All  Page [Add to group...](#) [Copy to Quick List](#) [Delete](#)

Author	Year	Title
<input type="checkbox"/> Aktiegroep Man Vrouw Maatschappij. Werkgroep Sekse en Test.,	1978	<a href="#">Sekse &amp; test : werkmap</a> Added to Library: 16 Aug 2013 Last Updated: 16 Aug 2013
<input type="checkbox"/> Alexander, George	1970	<a href="#">Moonport, U.S.A.; the fascinating story of Cape Kennedy and</a> Added to Library: 16 Aug 2013 Last Updated: 16 Aug 2013
<input type="checkbox"/> Allen, D. W.	1973	<a href="#">Oncogenic RNA viruses</a> CA Cancer J Clin Added to Library: 24 Oct 2013 Last Updated: 24 Oct 2013 Online Link → <a href="#">Go to URL</a>
<input type="checkbox"/> American Psychological Association.,	1966	<a href="#">Standards for educational and psychological tests and manual</a> Added to Library: 16 Aug 2013 Last Updated: 16 Aug 2013

Edit reference

Groups

Attachments



# Basic Functions of Endnote Web

## Online Search:

My References
Collect
Organize
Format
Options

Online Search
New Reference
Import References

---

### Online Search

Step 2 of 3: Connecting to [Universität Johann Christian Senckenberg](#) : Bibliothekskatalog

in: Any Field And

in: Any Field And

in: Any Field And

in: Ar

retrieve all records  
 select a range of records to retrieve

Search

### Online Search Results

Universität Johann Christian Senckenberg 1 - 10 of 15 results  
(basil) in Any Field

Show 10 per page
Page 1

	Author	Copied Title
<input checked="" type="checkbox"/>	Bornemann, Basil	Policy-Integration und Nacl Integrative Politik in der Na

Add to group...

- Add to group...
- Geology
- My papers
- test
- [Unfiled]
- New group

# Basic Functions of Endnote Web

## Data entry or data import

### New Reference

**Bibliographic Fields:**

Cancel

Reference Type:

Author:   
Use format Last Name, First name. Enter each name on a new line.

Title:

Year:

Secondary Author:

Secondary Title:

Place Published:

Publisher:

Volume:

Number of Volumes:

### Import References

Importing from EndNote?

File:  Keine Datei ausgewählt.

Import Option:  [Select Favorites](#)

To:

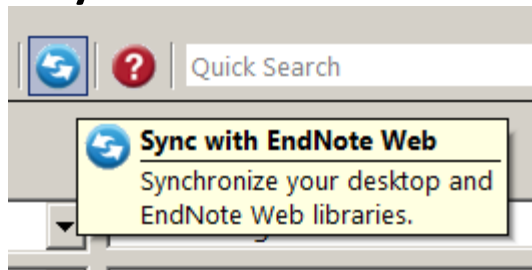
Import

# Synchronization EN Desktop and Web

## (1) Synchronization



- Adding references
- Deleting references
- Editing references
- Only custom groups are synchronized
- Synchronization can only be started from EN Desktop

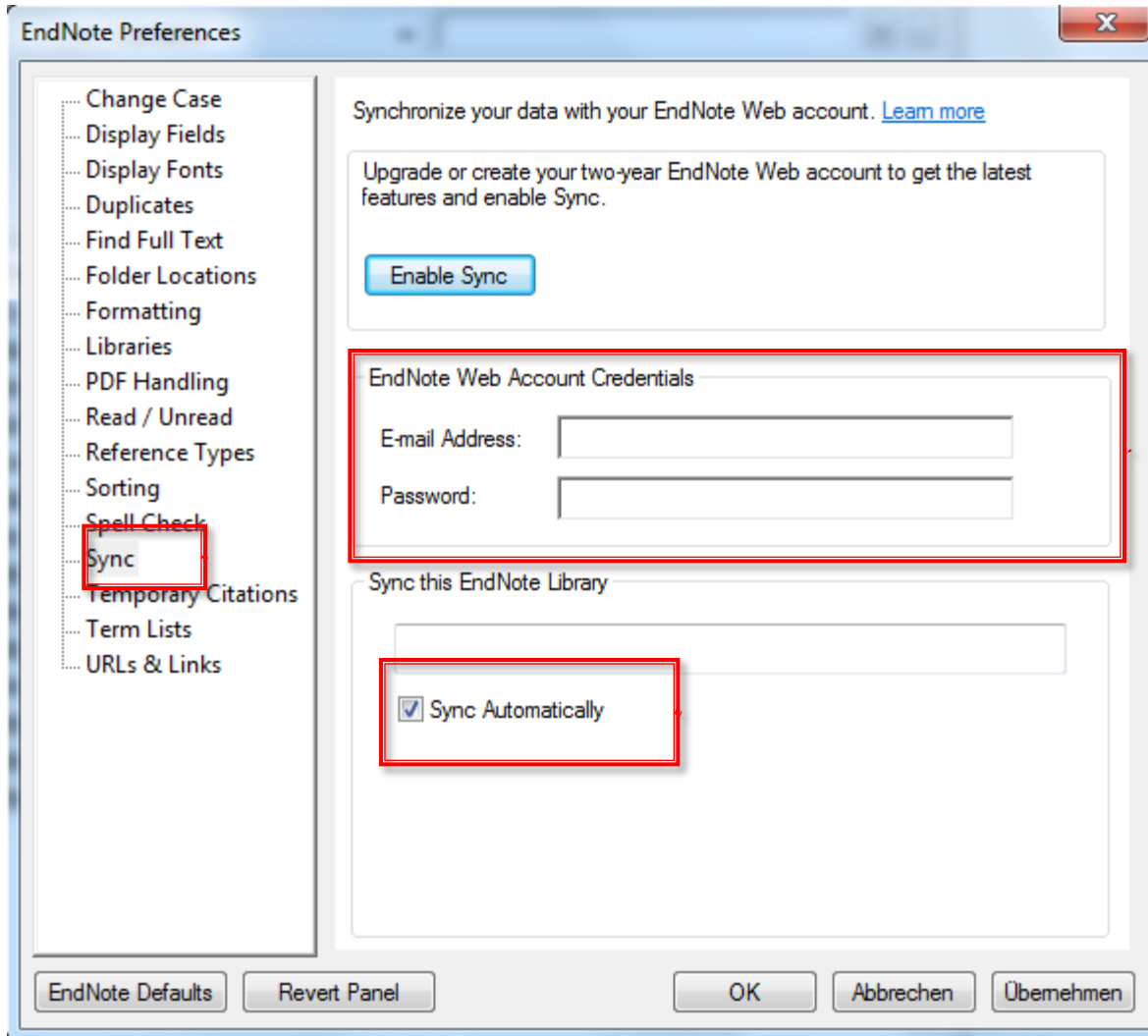


# *Synchronization EN Desktop and Web*

- (2) Up to 5 GB of space*
- (3) First synchronization moves all references from EN Desktop to Web and vice versa. Additional synchronizations will update only changes to your database.*
- (4) Rules for attachments*
  - All attachments will be synchronized in both directions
  - Deleted attachments will be synchronized again, if there are only deleted in one place
    - In order to really delete an attachment the attachment has to be manually deleted both in EN Desktop and Web.

# Synchronization with Endnote Web

## (1) *Edit / Preferences / Sync / Enable Sync*



# EndNote Web – Collaborative work

**Computer A**

Situation

Two different computers

**Computer B**

My Groups	Number of References	Share
Brakhage	181	<input type="checkbox"/> Manage Sharing
Dublikate Brakhage	52	<input checked="" type="checkbox"/> Manage Sharing
fumigatus	41	<input checked="" type="checkbox"/> Manage Sharing

My Groups	Number of References	Share
Avastin	0	<input type="checkbox"/> Manage Sharing
OVIDSP	3	<input checked="" type="checkbox"/> Manage Sharing
lost1	2	<input type="checkbox"/> Manage Sharing
user1	1	<input checked="" type="checkbox"/> Manage Sharing
user2	3	<input checked="" type="checkbox"/> Manage Sharing

Select group for collaborative editing



Mutual adding of email addresses

Allow read-only or read&write access

# EndNote Web – Collaborative work

**My References**
**Collect**
**Organize**
**Format**

Manage My Groups
Others' Groups
Find Duplicates
Manage Attachments

---

### Add E-mail Addresses to 'Geology'

Enter e-mail addresses. Use the Enter key to add separate addresses.

basil.marti@thulb.uni-jena.de

- OR -

Select a text file with e-mail addresses separated by commas.

Durchsuchen... Keine Datei ausgewählt.

---

Read only    Read & Write

**Note: Attachments are not shared, regardless of access privileges.**

Apply

Close window.

### Manage My Groups

My Groups†	Number of References	Share		
Geology	16	<input type="checkbox"/>	Manage Sharing	Rename Delete
My papers	1	<input type="checkbox"/>	Manage Sharing	Rename Delete
test	0	<input type="checkbox"/>	Manage Sharing	Rename Delete
<div style="border: 1px solid gray; border-radius: 10px; padding: 5px; display: inline-block;">                             New Group                         </div>				

- Select group
- Enter e-Mail addresses
- Option: Read only / Read & Write

# EndNote Web – Collaborative work

- No sharing of attachments
- Shared groups are only synchronized for the original owner of the group, not for the invited collaborators



**Meine Referenzen**

**Alle Referenzen (0)**

[Nicht zugeordnet] (0)

Merkliste (0)

Papierkorb (0)

▼ Eigene Gruppen

**Von anderen Benutzern freigegebene Gruppen**

Geology (16) 



---

# Information and Support

# Additional support

## Additional informations in the Internet

- <http://www.endnote.com/>
  - ① EndNote Homepage
  - ② User Forum
  - ③ Technical Support
  - ④ Online Tutorial – always available
  - ⑤ Webinar (live) with different subjects
  - ⑥ Handbook in different languages (both German and Englisch)
- <http://www.adeptsience.de/bibliographie/endnote/index.html> (German distributor)
  - ① Technical questions
  - ② Handbook in different languages (both German and Englisch)
  - ③ German webinars (gratis)

# Questions?



Cartoon von <http://www.librarian-image.net/img07/>

*Basil Marti*

Tel.: 03641 9-40036  
bsmarti@bluewin.ch